



MEMORANDUM

TO: Jim Smith, Director
Department of Planning and Development

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: May 15, 1991

SUBJECT: Departmental Requests for CDBG Funding

The Parks and Recreation Department is submitting requests for CDBG funding for the following 11 park projects.

1. Pan Am Park & Recreation Center
2. Parque Zaragoza
3. Govalle Park
4. Martin Park
5. Alamo Recreation Center
6. East Austin Parks Lighting
7. Dove Springs Recreation Center
8. Carver Museum
9. St. Johns Pool
10. Zaragoza Recreation Center
11. Montopolis Area Sports Complex

Attached are completed Department CBR's for all of the 11 projects. Each CBR includes a description of the project and the problem it addresses, statements about the origin of the project request and about funds sought and denied, an estimated budget and the years needed for completion, and a statement about prior year City funds committed.

All of these projects are for park and recreation facilities which are located in CDBG targeted neighborhoods except the Dove Springs Recreation Center and Govalle Park improvements. I recommend that the Dove Springs and Govalle community areas be designated CDBG target neighborhoods.

If you need additional information, please call Stuart Strong at 499-6766.

Manuel A. Mollinedo, Director
Parks and Recreation Department

MAM:SC

Pan Am Park & Recreation Center

1. Pan Am, located in the Guadalupe Neighborhood, is a heavily used park and recreation center serving a predominantly Hispanic population with a notable youth-at-risk element. The basketball court in the recreation center is extremely popular with local residents. Open play on the court is limited, however, by the center's hours and when leagues are scheduled, and there is no outside court. For proper upkeep and due to heavy use, the gym floor must be sanded and revarnished every 2 years. The floor has definite weak spots and is considered a safety hazard because of deferred replacement. In the mid-80's, much of the playground equipment was removed for safety reasons but never replaced.

The gym floor and playground replacements were included in the approved 1986-92 CIP but never funded.

2. Convert the two underutilized tennis courts in the park to lighted basketball courts to meet demand, especially when the recreation center is closed or scheduled for league play. This change addresses the youth-at-risk problem in the neighborhood by extending the hours and usefulness of the park, particularly to that age group after dark and when the recreation center is closed. Also, replace the worn gym floor with either wood or an acceptable synthetic material and install new playground equipment to meet needs of local users.

These requests were made by the Pan Am Recreation Center Advisory Board and by PARD staff.

Parque Zaragoza

1. Parque Zaragoza is located on the edge of or very near the Blackshear, Guadalupe and Rosewood/Glen Oaks Neighborhoods. This heavily used park has experienced an increase in usage over the past few years and is now inadequately equipped to meet the user needs of these growing low economic, high crime areas. The community wants to provide amenities to make the park a safe and attractive community asset as well as a deterrent to area crime.

2. Provide the following amenities: exercise/jogging trail with lighting, playscape improvements, additional picnic tables, a sand volleyball court, softball field improvements, landscaping, new water fountains and a gazebo.

This request was made by the Parque Zaragoza Recreation Center Advisory Board and supported by PARD staff.

Govalle Park

1. Govalle Park is a major center for Little League baseball play and competition for residents of several of the CDBG targeted neighborhoods. Recent major channelization of Boggy Creek through the park has created a hazardous edge along the creek and has cut the ballfield off from a park restroom previously accessible by the ballfield users. In addition, the ballfield needs improvements to the fence and backstop.

2. Construct a new restroom on the ballfield side of the creek, install fencing along the dangerous edge of the creek, and make needed improvements to the field's fencing and backstop.

This request was made by the Little League community and supported by PARD staff. Youth sports activities are strongly supported by PARD to address youth-at-risk because these programs are known to be effective deterrents to youth delinquency.

Martin Park

1. Martin Park, located in the Guadalupe Neighborhood, is a heavily used park which serves a predominantly Hispanic population with a notable youth-at-risk element. The ballfields are currently used for both adult and youth league play, but have no restrooms. Restroom facilities nearby would support and encourage participation in sports activities occurring on the fields.

2. Construct a restroom to serve the ballfields. Sports activities, especially youth sports, are strongly supported by PARD to address youth-at-risk because these programs are known to be effective deterrents to youth delinquency.

Alamo Recreation Center

1. Alamo Recreation Center, located in the Blackland Neighborhood, is a heavily used facility serving a predominantly Black population with a high youth-at-risk element. Lack of proper insulation or sound-proofing has created an extremely loud and percussive interior which is bothersome to the point of being a health risk. The floor of the building was never properly stabilized so that earth movements constantly cause floor tiles to pop out of place, creating dangerous edges, an uneven surface and trip hazards.

This project was included in the approved 1986-92 CIP but never funded.

2. Add adequate insulation or sound-proofing to the center and correct the floor problem.

This request was made by the Alamo Recreation Center Advisory Board and supported by PARD staff.

East Austin Parks Lighting

1. The City has recently launched a Youth-at-Risk program involving new programs and activities aimed at understanding and effectively addressing the underlying causes of youth violence. PARD is heavily involved in this program by extending hours at recreation centers, providing open forums for youth and community discussion, and offering new recreation outlets for these youth. PARD and the community are looking for other ways to help reduce youth violence. One rather simple way is to light the parks to make them more secure and also to extend their useful hours at night. With greater security, these parks can become positive rather than forboding gathering places for members of the community of all ages.

This request was made by the community through the East Austin Multi-Purpose Center last year during the CDBG process, was deferred to PARD and was funded by neither.

2. Install or increase general park lighting to provide more safe night use at Civitan, Pan Am, Zaragoza, Rosewood, Metz, and Comal Parks and Buttermilk Branch and Boggy Creek Greenbelts. Of the 7 CDBG targeted neighborhoods, these parks directly serve all but Clarkesville, Anderson and Blackland.

Dove Springs Recreation Center

1. The Dove Springs area of the City has a high crime rate and youth-at-risk problem. The area also has very few public recreation facilities to attract youth. To fight mounting area problems, the Dove Springs community began in the late 1980's to lobby the City for more facilities. They also conducted a community survey, the results of which clearly indicated that more than anything else the residents felt the community needed recreational facilities. By late 1990, the City had purchased a 45 acre park and had a financial commitment from the County to build a pool. Future plans for the park could include a recreation center, but funds are not currently available.

This request was made originally by the community in 1989, but PARD has had no new major CIP projects since 1985.

2. Construct a new recreation center to provide indoor structured recreation facilities and programs tailored particularly for youth-at-risk in this troubled part of the City.

Carver Museum

1. Carver Museum, the City's Black history museum, is located adjacent to both the Anderson and Blackshear Neighborhoods and serves the entire Austin cultural community, particularly Black members. The museum operates in very cramped quarters. Premium interior museum space which should be used for conservation work, exhibit preparation, education and collection storage is currently used instead to store lumber, exhibit hardware, equipment, shipping crates, etc.

The Friends of the Carver have been lobbying the City for renovation and major expansion since 1983. The project was included in the approved 1986-92 CIP but never funded.

2. Provide a portable storage building of approximately 200 square feet to store tools, lumber, shipping crates, exhibit hardware, etc. and to free up premium interior space for more appropriate uses.

This request was submitted by PARD staff as an interim measure until the community's request for a renovated and expanded museum, which is supported by staff, can be fulfilled.

St. Johns Pool

1. St. Johns Pool, which is the only pool serving the St. Johns Neighborhood, is one of three remaining pools in the City which need to be converted from daily fill and draw to recirculating systems. Without recirculation, the pool must be emptied every evening and filled every morning to meet State health requirements. Since public pools use treated City water, the utility costs and waste of water are enormous.

Conversions of fill and draw pools to recirculating systems have been included in PARD's CIP since 1984, but St. Johns Pool has never been funded.

2. Convert the pool to a recirculating system for an approximate \$20,000 annual savings in utility costs.

Zaragoza Recreation Center

1. The Zaragoza Recreation Center, located on the edge of or very near the Blackshear, Guadalupe and Rosewood/Glen Oaks Neighborhoods, serves a predominantly Hispanic population with a notable youth-at-risk element. Increased usage over the past few years has again highlighted long standing problems with the center. The center is in need of renovation but is structurally beyond renovation; engineers determined as early as 1984 that renovation costs would exceed costs to build a new structure.

This project was included in the approved 1986-92 CIP but never funded.

2. Construct a new full recreation center with gymnasium.

Montopolis Area Sports Complex

1. For a number of years, residents of the Montopolis Neighborhood have requested more ballfields to offer positive alternatives to youth delinquency and to provide adequate space to accommodate local demand. More recently, the community has requested a tournament quality four-field ballfield complex to serve the dual purpose of providing a home field for the Montopolis area Little League and a sports complex for city-wide youth play and competition in much the same way that Krieg serves adults. The request is in keeping with PARD's policy of centralizing major sports facilities rather than distributing them throughout the City. A site suitability study has identified one adequate tract of land in an appropriate location in the neighborhood.

2. Purchase the tract of land and construct a tournament quality four-field multi-sport youth complex for baseball and other field sports.

This request was made by the community and supported by the Assistant City Manager for PARD.

Texas Water Commission
Public Interest Counsel
PO BOX 13087 Capitol Station
Austin, TX 78711-3087

RE: Halting Damage To BARTON CREEK
(Site $\frac{1}{2}$ mile upstream from
Barton Springs in a tributary
on the East Side)

Dear Counsel Hayes:

I request that your office take action to halt the Commission's Field and enforcement staff from ordering further work at this sensitive site, including all "remedial work", until a public hearing and an appropriate plan which is consistent with the public interest can be presented.

The local field staff (Mr. Young and Ms. Bell) have entered into some type of agreement which is causing additional damage to this site. This private agreement with selected city officials may be contrary to the public interest.

The remedial work to date, done at the direction of Commission staff, has caused additional damage to both the tributary and the Creek: 15 heavy trucks including three large front-end loaders worked in the area this past weekend constructing dams and further damaging the bed and banks of the area.

Halting this damaging remedial work would allow time for City Parks Board and Parks Department officials to assess the site and consider this site for possible use as a nature trail, hiking path, etc.

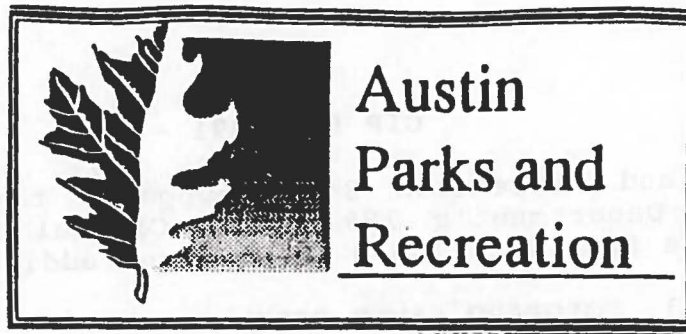
In addition to a major spring in Barton Creek just 100 yards downstream from the damaged site, this area is noted for the unusually diverse population of moths and butterflies resident here. These species will be impacted by the continued traffic from heavy trucks and equipment. Other wildlife, including turtles, are at risk from this truck traffic.

I believe that the public interest in this particular site will be for both educational and recreational use. Allowing Commission staff to order damaging remediation efforts without opening the matter to the public for consideration of future uses is harmful to both the City and public users of this creek such as myself, who have legitimate interests in the modifications ordered to date.

Thanks for your office's interest in this rapidly developing matter. It is my understanding that other organizations and agencies have also lodged complaints with the Commission. I look forward to a reasonable and open procedure which allows for the full range of public discussion and input on this matter.

Al St. Louis *Al St. Louis July 16, 1991*
Barton Springs Polar Club
PO Box 49793, Austin, TX

C. City of Austin Parks Board, Parks and Recreation Dept.



BOARD RECOMMENDATIONS FOR CAPITAL IMPROVEMENTS PROJECTS

PREPARED FOR THE PLANNING COMMISSION

JUNE 6, 1991

Many thanks for the opportunity to meet with the CIP sub-committee on May 20. It was a pleasure to meet with Barbara Hankins, Henry Gilmore, and Darrell Pierce and to hear their questions and comments. Your interest in providing quality park services and facilities for Austin and its visitors is most encouraging.

This year the Parks Board held two CIP Public Hearings; one on May 28 at the Parks Headquarters Building on Riverside Drive and the other, May 29, at the Conley Guerrero Recreation Center near Rosewood. The public turned out. Both meetings lasted from 6:30 P.M. until 11 P. M. or after. We heard from individuals of all ages and backgrounds, some representing groups including:

Austin Canoe & Kayak
Friends of the Parks
Texas Rowing
Mayfield Park Project
Stratford Dr. Neighborhood Assn.
Texas Botanical Gardens
Georgian Acres Neighborhood Assn.
ADAPT
TX Paralyzed Veterans

Citizens for Open Space
We Care Austin
Town Lake Parks Alliance
Save Barton Creek
South Austin Optimists
Conley Guerrero Rec. Center
Rec. Center Advisory Councils
Sunrise Center of South Austin

A theme was heard, " Now is the time to be **BOLD** in expressing the citizen's Parks needs!" And so we bring you these needs as we know them, and what it will take to meet them, and how they can be funded.

Beverly Griffith
Chair

CIP for 1991 - 92

The Parks and Recreation Board supports the entire Parks and Recreation Department's 1991 - 92 Capital Budget and Capital Improvements Plan with these changes and additions.

1. COLORADO RIVER PARK

In addition to the important projects proposed in the CIP Options Document, we recommend sale of \$725,000 in authorized but unissued bonds for the acquisition of Colorado River Park.

These 80 acres could provide the parkland, badly needed for decades in a high priority area of East Austin for recreational opportunities. This land has great potential for the neighborhood park that the area has been asking for for years. It also could supply the ballfields that the area volunteer coaches talk about each year. That acreage has some exceptional potential for more passive recreation, areas of big trees and at one point, a spectacular river view. This could be a great asset to the whole community. Funding for Park Development of Colorado River Park is addressed in the next section.

2. THE VELOWAY

The Board spent a significant amount of time on May 29 discussing the history and status and future of this project. This is the only recommendation for which there was one decenting vote.

The Board recommends that the City's \$318,000 contribution to the Veloway at Circle C be transferred to the Town Lake Bikeway project, if that can be done without jeopardizing pending and future grants from the Texas Parks and Wildlife Department.

3. BIKEWAY IMPROVEMENTS BONDS

The Board recommends the sale of all authorized but unissued bonds for bikeway improvements in the Department of Public Works and Transportation budget from the 1984 bond election. \$603,000.

Summary of the above

\$ 1,430,000	Staff Recommended Projects
+ 725,000	Colorado River Parkland acquisition
<u>2,155,000</u>	Total Parks Bonds
+ 603,000	Bikeway Improvements DPWT
<u>\$ 2,758,000</u>	Total authorized but unissued bonds

AUSTIN PARKS INTO THE 21ST CENTURY

THE NEW BOND ELECTION

The following projects are necessary to bring the Austin Parks System up to the standard that all the citizens deserve and want. Their testimony was clear.

I. Current property values make today the chance of a lifetime for park acquisition. Citizens are urging us to make our move now.

II. Another theme was "Our youth must have places to be together for recreation in a wholesome supervised environment."

III. The decline in care for our land and facilities is also a serious concern.

IV. The special needs of the handicapped and the aging were brought forward in a compelling way.

NEW RECREATION CENTERS AND SPORTS COMPLEX

Parque Zaragoza Recreation Center	2,500,000
Dove Springs Recreation Center	2,500,000
Montopolis Area Sports Complex	2,950,000

All three of these facilities are in high needs, low resource areas with visible, front-page problems. Prevention of these problems is the wisest investment Austin can make. The sooner we provide these facilities, the sooner these young people will have a positive choice.

Repair Recreation Centers	2,500,000
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Deferred maintenance makes an expenditure of this size necessary to avoid an even bigger number later. Leaking roofs, faulty heating and air conditioning, lighting and interior problems need attention in the centers throughout the city.

10,450,000

BARTON SPRINGS

Barton Creek Land Acquisition -	11,500,000
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Very critical parcels have been identified which must be preserved if there is to be any realistic expectation of saving the springs.

FACILITIES FOR SPECIAL POPULATIONS

South Austin Senior Recreation Center	2,500,000
Youth at Risk facilities	1,000,000
Accessible Adaptation for the handicapped	2,500,000

6,000,000

TOWN LAKE

Land Acquisition	10,000,000
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Now may be the best time to buy and to preserve as much of the shores of Town Lake as we can. The urban wilderness of Town Lake is a big part of the in-city natural beauty that places Austin in a very advantageous position in terms of economic development and tourism. As we point towards the opening of the Convention Center with land prices where they are, this is the time.

Town Lake Maintenance Equipment	500,000
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10,500,000

RECLAMATION OF MAJOR ECONOMIC DEVELOPMENT AND TOURISM ASSETS

The City Planners and Landscape Architects who were here in Austin with the Regional and Urban Design Assistance Team strongly advised us to put our resources into what they called Austin's unique selling proposition: our early Texas history, and our, as they termed it, "astonishing natural beauty."

Years of deferred maintenance now make two restoration efforts necessary in our effort to preserve these capital assets.

Renovation of city museums and historic structures such as the O Henry, Elisabet Ney, the Carver museums and Mayfield House.	3,500,000
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Turf, Tree, Grasses and Native Plants Restoration and Irrigation. Rework replace and reseed damaged areas. Install irrigation where appropriate to assure establishment and success	5,000,000
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8,500,000

COLORADO RIVER PARK DEVELOPMENT

1,000,000

The master plan calls for a long-needed neighborhood park with playscape, a shelter with picnic tables, tennis courts, basketball, sand volleyball, water fountains, security lighting, practice ballfields for baseball and soccer, hike and bike trails, a dance pavillion, parking, a golf driving range and frisbee golf.

**STUDY FOR THE
TRUST FOR PUBLIC LANDS
Southwest Office**

and

**CITIZENS FOR OPEN SPACE
Austin, Texas**

TRAVIS COUNTY PUBLIC OPINION SURVEY

REPORT

April 22, 1991

Conducted by RPC Market Research

**Donna Martin
Kevin Miller
Ed Warren**

I. EXECUTIVE SUMMARY

A survey of 400 Travis County voters was undertaken to determine the support for a plan of land acquisition in the County for environmental protection. Over eighty percent of the survey respondents would vote for such a plan.

The survey also found that half of the respondents would support higher taxes to fund a bond issue to finance the program. Over a fourth of all respondents are willing to pay at least \$25 more per year in property taxes for the plan. If a bond election were held today and a land acquisition bond issue were on the ballot it would pass if the expected increase in taxes were small, less than \$5. In order to pass a larger bond issue, some additional voters would need to be persuaded to support it.

The survey found two environmental issues that are especially close to the hearts of Austin and Travis County voters: water quality and preserving Barton Springs. Support for a land acquisition plan/bond issue would increase substantially if it is seen as promoting water quality and helping Barton Springs.

More support for the plan would result from emphasizing protecting "open space" than from emphasizing protecting "wildlife habitats" or "endangered species".

Voters would approve a plan that allocated part of the funds to improving parks and recreation facilities in East Austin as well as the environmental sensitive areas of West Travis County.]

II. RESEARCH METHODOLOGY

A random sample of 2,000 registered voters throughout Travis County was generated. Of these, a total of 400 were subsequently interviewed by telephone.

The 400 respondents assured a +/- 5.0% confidence interval at the 95% confidence

JUNE 10, 1991

AUSTIN PARKS INTO THE 21ST CENTURY

NEW BOND ELECTION PRIORITIES

PARKS AND RECREATION BOARD

**I. YOUTH-AT-RISK, ADULT, SENIOR AND HANDICAPPED
ACCESSIBILTiy PROJECTS**

2.5 million	Dove Springs Recreation Center
2.5 million	Adult/Senior Activity Center - South Austin
2.5 million	Parque Zaragoza Recreation Center
2.95 million	Montopolis Area Sports Complex
2.5 million	Recreation Center Repairs
1.0 million	Adaptive Accessibility
1.0 million	Youth At Risk Special Facilities
14.95 million	Total

**II. BARTON CREEK, TOWN LAKE AND COLORADO RIVER BASIN LAND
ACQUISITION AND DEVELOPMENT**

11.5 million	Barton Creek Land Acquisition & Trail Development
10.0 million	Town Lake Land Acquisition
.5 million	Town Lake Clean-up Equipment
5.0 million	Site Work, Trails and Pedestrian Access
5.0 million	Tree & Turf Restoration and Irrigation
2.0 million	Adaptive Accessibility
1.0 million	Colorado River Park Development
35.0 million	Total

III. MUSEUMS AND HISTORIC STRUCTURES

3.5 million	Restoration and renovations of City Museums and Historic Structures
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City of Austin

Founded by Congress, Republic of Texas, 1839
Municipal Building, Eighth at Colorado, P.O. Box 1088, Austin Texas 78767 Telephone 512

RECEIVED

JUL 01 1991

June 28, 1991

ASSISTANT
CITY MANAGER'S OFFICE

Please handle
Responses for my signature
I am a copy of your response
For Your Information

Camille Cates Barnett, Ph.D., City Manager
City of Austin
P.O. Box 1088
Austin, Texas 78767

Camille Cates Barnett, Ph.D.
City Manager

Dear Dr. Barnett:

The Planning Commission met on June 25, 1991 to finalize its recommendations on the 1991-92 Capital Budget and Capital Improvement Plan after a six week review and Public Hearings on June 11 and June 25. The following recommendations and comments were adopted by a vote of 6-0.

For easier reference, the Planning Commission's recommendations include the page number of the Options document for the particular program/project when applicable.

The Planning Commission considered the proposals contained in the Options for 1991-92 Capital Budget, the transfer of funds from the General Fund to the Capital Improvements program, and projects which require new bonding approval which were proposed by citizens and city departments. We have recommendations in each of these three areas.

1991-92 Options document

The Planning Commission concurs with the Options for 1991-92 Capital Budget for the following capital improvement programs:

GENERAL GOVERNMENT

Emergency Medical Services (P. 38)
Fire (P. 40)
General Services (P. 41)
Hospital - (Revised Options Document) (P. 42)
Library (P. 43)
Police (P. 56)
Public Works and Transportation (P. 57 - 73)

ENTERPRISE FUNDS

Aviation (P. 84 - 92)
Convention Center (P. 94 - 95)
Electric (P. 98 - 110)
Wastewater (P. 112 - 117)
Water (P. 120 - 126)

JUL 01 1991

The Planning Commission recommends the following amendments to the Options for 1991-92 Capital Budget:

Environmental and Conservation Services (P. 39) \$ 0

The Planning Commission recommends the deferral of the Refuse Collection Transfer Station to 1992-93. This action reduces the amount of the proposed 1991 G. O. Bond Sale by \$1,579,000. This project is being recommended for deferral because of uncertainties about the location of the facility due to the possible move of the Airport to Bergstrom Air Force Base. If it is felt necessary to construct the Transfer station during the coming fiscal year, the use of certificates of obligation backed by Departmental revenues could be explored.

Parks and Recreation (P. 44 - 55) \$ 725,000

The Planning Commission recommends the addition of \$725,000 for acquisition of land for the Colorado River Park. This is a much needed facility for the Montopolis area which is deficient in parklands. Because of the current real estate market, this is an advantageous time for the City to acquire this land.

Cash Transfers \$ 832,000

We recommend that the City transfer \$832,000 into the Capital Improvements Budgets of the following departments for roof repairs. It is our understanding that no approved bond monies are available for this purpose.

Library (P. 43) \$ 532,000

These funds are needed to repair roofs at the following branch libraries:

Carver
Terrazas
Little Walnut
Howson

Parks and Recreation (P. 44 - 55) \$ 300,000

These funds are needed to repair roofs at the following facilities:

Northwest Recreation Center
Doris Miller Auditorium
Senior Activity Center (2874 Shoalcrest)

Because of the irreplaceable and costly contents of the libraries, the Planning Commission places a higher priority on the transfer to the Library Capital Improvements budget.

Potential Bond Election

Because a bond election has not been held since 1986, a backlog of projects desired by the citizens and/or needed by the City has accumulated. At the same time, changing economic and environmental conditions have made some previously approved projects obsolete or unnecessary. Also, some projects have been completed and have remaining funds which cannot be used for other purposes. The Planning Commission believes that after such a long period of time it is time to reprioritize the needs of the City. It is therefore the recommendation of the Planning Commission that:

- (1) All prior bond approvals be examined by City staff during the Summer of 1991 so that obsolete, completed and unnecessary projects be identified and that the City Council then formally abandon these projects.
- (2) That the City Council call a bond election early in 1992, possibly in conjunction with the city School Board elections, to allow the citizens to express their desires for new projects to be built during the 1990s.
- (3) Bond propositions should be written in a manner which specifies that funds cannot be used for other projects that are not specifically included in the bond proposition. Bond propositions should be written in a clear and concise manner to provide the public with a clear understanding.
- (4) The details of a potential bond election should be recommended by the Planning Commission to the City Council in September 1991 and the election should be conducted in early 1992.

Meritorious projects brought to our attention during our deliberations and at our public hearings are included in the following list. At this time, the Planning Commission is unable to recommend any particular projects since the amount of bonds to be abandoned has not yet been determined, nor have all City departments had an opportunity to propose new projects. The list is not in any priority order nor are the estimated costs of these projects particularly accurate.

Potential Bond Election Items:

- | | |
|------------|--|
| \$8 mill | - RUDAT (Rural Urban Design Assistance Team) |
| | completion of 6th St. Comprehensive Plan |
| \$1.2 mill | - new Library facility in Dove Springs |

- \$11.5 mill - Carver museum expansion
- \$5.1 mill - Mexican American Culture Center
- \$50.5 mill - Parks & Recreation including:
 - 1) New Recreation Centers and Sports Complex
 - o \$2.5 million Parque Zaragosa Recreation Center
 - o \$2.5 million Dove Springs Recreation Center
 - o \$2.950 million Montopolis Area Sports Complex
 - 2) Barton Springs - \$11.5 million Barton Creek Land Acquisition
 - 3) Facilities for Special populations
 - o \$2.5 million So. Austin Senior Recreation Ctr
 - o \$1.0 million Youth at Risk facilities
 - o \$2.5 million Accessible Adaptation for handicapped
 - o \$2.5 million Indoor Adaptive Pool
 - 4) Town Lake
 - o \$10 million Land Acquisition
 - o \$0.5 million Maintenance Equipment
 - 5) Reclamation of major economic development and tourism assets
 - o \$3.5 million Renovation of City Museums and Historic Structures (O Henry, Elisabet Ney, Carver Museum and the Mayfield House)
 - o \$5 million Turf, Tree, Grasses and Native Plants Restoration and Irrigation
 - 6) Colorado River Park Development - \$1 million
- \$1.3 mill - Buy Americana Theatre for North Loop Library
- \$8 mill - Four Fire Stations in various locations
- \$16 mill - Road Reconstruction
- \$1 mill - Traffic Signals (amount to be researched)
- \$2.6 mill - Austin History Center Ventilation System

\$104.7 million total

The Commission suggests that if an election is held, bond propositions be written in manner such that funds cannot be used for projects not specifically included in the bond election. Propositions should be both clear and concise so that they are understandable by the public.

General Comments

The Planning Commission would like to make the following general recommendations regarding the capital improvements program:

The City should reconsider its policy of designing facilities for which there is no assurance of construction funding. When construction is delayed, plans become obsolete and additional costs are incurred for changes at the time that construction funds are available.

The City should establish uniform plans for facilities that are

routinely duplicated such as fire stations, libraries and recreation centers.

The City should require adequate testing of facilities prior to acceptance to ensure that the facility meets all quality control standards.

Funding for preliminary engineering and studies should be provided on an annual basis to ensure that all capital improvements submitted in the Capital Improvements Plan have realistic cost estimates and identification of measures to mitigate the environmental impact of the project.

Parkland acquisitions should be coordinated and prioritized in accordance with the goals of the Balcones Canyon Land Plan. Land acquisition should be coordinated with the Environmental and Conservation Services Department and other governmental or private sector experts.

More emphasis should be placed on accessibility adaptation programs. The Commission notes that by January 1992, the City will have to be in compliance with new federal regulations. Some City buildings are still not handicapped accessible.

Utilize Youth at risk for construction of accessibility projects or other appropriate projects.

The Planning Commission again wishes to emphasize the need for an outreach program designed to better inform and educate all citizens about the CIP process and the City's financial condition. Since it appears that citizen input regarding the CIP process for East and Southeast Austin has historically been low, the outreach program should focus particularly in those areas. The City should also make attempts to better publicize the actions taken by the City Council regarding the Capital Improvements Program. It was brought to our attention at one of this year's public hearings that citizens were not aware of the fact that last year's City Council did not adopt all of the Planning Commission recommendations and had therefore developed expectations about events which did not occur.

Although the City is currently experiencing fiscal constraints, the Planning Commission feels that it is essential that the City re-establish the biennial CIP process. In addition, the City should prepare a Five Year Financial Forecast which includes a five year financial impact analysis of the Capital Improvements Program (CIP). Different scenarios should be listed for each department, to show the impact of fully funding all of the proposed CIP projects, compared to the impact of limited funding at different levels of new debt. This report should be issued prior to the start of each annual CIP budget process, so that those who participate will be better able to judge the affordability and priorities of any new

projects. It should also be issued and distributed prior to each major update of the six-year CIP. The City staff should also provide the City Council and the Planning Commission with a Capital Improvements Status Report quarterly with emphasis on improvements in East Austin.

The Planning Commission appreciates the time spent by other boards and commissions in reviewing and making recommendations on the 1991-92 Capital Budget.

The Planning Commission thanks the City staff for its time and efforts in working with us and in presenting us with information to help in our review of the Options for the 1990-91 Capital Budget.

We would be happy to discuss with you our recommendations and comments.


Scott Roberts, Chairperson
Planning Commission



City of Austin

Founded by Congress, Republic of Texas, 1839
Municipal Building, Eighth at Colorado, P.O. Box 1088, Austin, Texas 78767 Telephone 512

June 19, 1991

Honorable Mayor and Members of the City Council
City of Austin
Austin, Texas

Mayor and Members of the City Council:

The cooperative community attitude that earlier this month earned Austin an *All America City* designation allows us to present today a working draft of a balanced Policy Budget.

This draft Policy Budget is in substantial compliance with current Financial Policies and assumes:

- ❑ Current property tax rate.
- ❑ Current electric, water and wastewater rates.
- ❑ User fee increases, including
 - ❑ Increasing the residential solid waste fee from \$9 to \$10/month and increasing landfill fees
 - ❑ Increasing the drainage fee from \$1.30 to \$3.32/month
 - ❑ Increasing the anti-litter fee from \$1.15 to \$1.45/month
 - ❑ Increasing Brackenridge Hospital rates an average 8%.

Financing the Nineties, the financial issue paper presented in March, discussed key budget issues including a projected \$10.1 million shortfall. This Policy Budget closes that gap through the efforts of the:

- ❑ Mayor and Members of the City Council
- ❑ City Management Team, Focus Groups and the Workforce At Large
- ❑ Austin Community, including City Boards and Commissions

who have applied direction, experience, creativity and long hours to the City of Austin's 1991-92 financial plan.

The *General Fund*, which comprises approximately 25% of the budget, is supported primarily through taxes and transfers from the Enterprise funds. In March, we projected a \$10.1 million gap between revenues and expenditures. Additional expenditures and further reductions in revenues increased the gap to \$22.9 million. Through our cooperative efforts, the gap is closed.

Toward achieving that balance, this draft Policy Budget:

- Consolidates with other departments the General Services Department (GSD) and the Public Information Office (PIO), reducing the number of General Fund departments to 17 and providing for administrative cost savings.

The GSD consolidation eliminates 23 positions and saves an estimated \$370,000. The PIO consolidation eliminates three positions and saves approximately \$110,000. Additional consolidations are under study.

- Privatizes selected services for a projected savings of \$167,000. Additional privatization opportunities are under consideration.
- Reduces General Fund personnel and administrative costs by \$1.8 million.
- Reduces General Fund executive positions by 15% (six positions).
- Reduces positions supported by the General Fund by 116.
- Shifts \$1.5 million in costs from the General Fund to other funds.
- Improves cost allocation methods to benefit the General Fund in the amount of \$2.9 million.
- Increases utility transfer payments to the General Fund by \$9.5 million.

The *Enterprise Funds*, which comprise approximately 75 percent of the budget, show growth. Electric and Water-Wastewater base service revenue projections are up 4% and 2%, respectively. Brackenridge Hospital projects 2% growth. Cooperative efforts have allowed us to:

- Budget for improved customer service while maintaining stable Electric and Water-Wastewater rates.
- Position Brackenridge Hospital for continued, long-term improvements while providing for immediate improvements in patient services.
- Privatize Solid Waste services in a newly annexed area pilot program.
- Provide funding for the in-house project management of an expanded or new Airport as determined by the City Council site selection.

Additional positions are included in *Enterprise Funds* due to an expanding utilities customer base, a projected increase in patient days at Brackenridge Hospital and the opening of the new Convention Center on July 4, 1992.

The options document for the *Capital Budget* is now before the Planning Commission for consideration. This document identifies FY 1991-92 projects totalling \$262 million. Identified General Fund projects total \$82 million. Enterprise Fund projects total \$180 million.

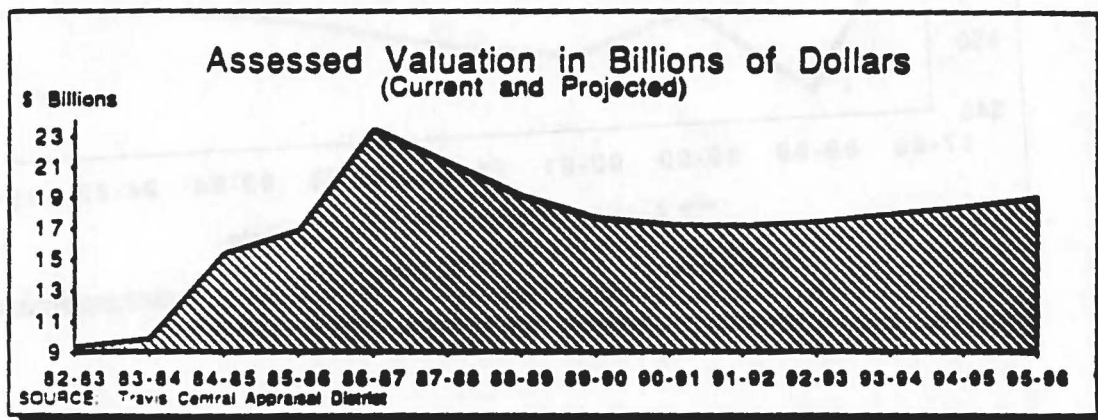
The majority of these capital projects are funded by current revenues, previous bond sales and state contributions. Additionally, we anticipate the sale of \$25 million in General Obligation bonds and \$27 million in Revenue Bonds for Water and Wastewater utility projects. Critical capital improvements, such as traffic signals, street construction and park and library improvements highlight the need for a bond election in FY 1991-92.

Local Economic Update

Projections call for economic expansion over the next few years, with anticipated population and employment increases. Austin ranked ninth among U.S. real estate growth markets in a recent nationwide study by Ernst & Young.

Tax calculations are based on values on the rolls January 1, therefore, current market improvements will not affect property tax revenue in the coming fiscal year. We will receive a certified tax roll on July 25 and anticipate a property valuation of \$17.2 billion, approximately the same as last year.

The following chart provides an assessed valuation perspective.



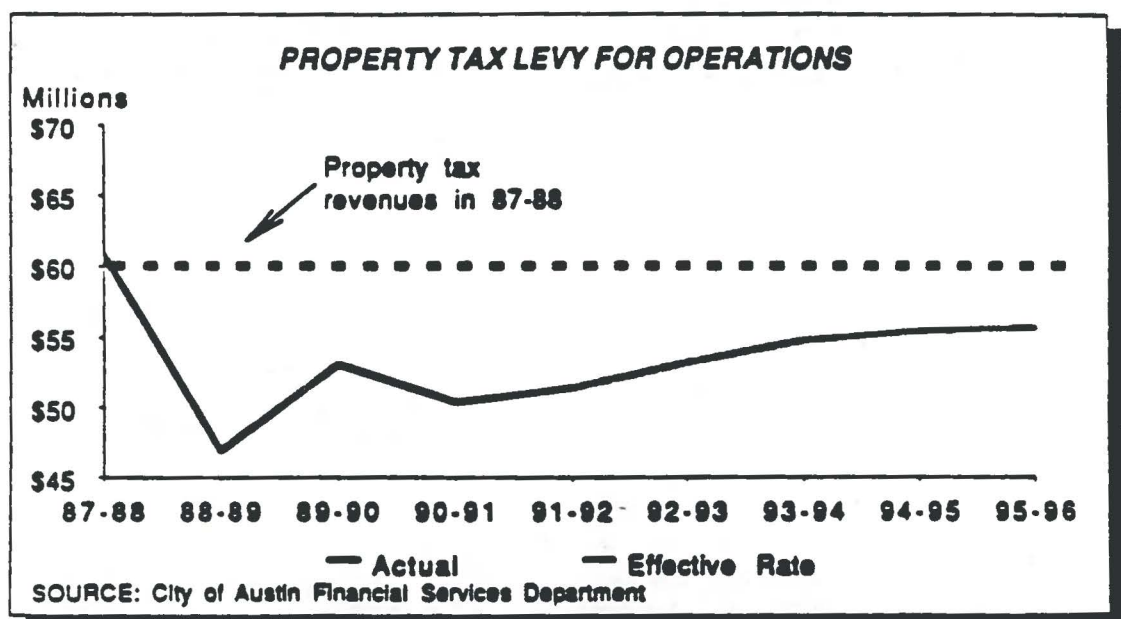
Property Tax Rate: Current vs. Effective

When property values decline, property tax revenues decline unless a city applies the effective tax rate. *The effective property tax rate is the rate at which a city must tax to realize the same revenue it generated on property listed on the prior year's tax role.*

Consider the following:

- The projected 1991 property valuation is \$17.2 billion.
- The *current tax rate* of \$.5695, which is the basis of this draft Policy Budget, will generate \$96.2 million. Approximately \$45.9 million of that revenue will be applied to debt service.
- Taxing at the *effective rate* of \$.5847 would produce \$2.6 million in additional revenue. This increase is due, in part, to annexations and new construction.

Even with the *effective tax rate* the City could not generate the same revenues received in FY 1987-88 prior to FY 1995-96. The graph following illustrates the impact of not having maintained the *effective tax rate* since FY 1987-88.



Expenditures

To keep this draft Policy Budget in balance while assuming the current tax rate, we have emphasized the maintenance of public safety and health services, required departments for the third year in a row to absorb inflation, and incorporated stringent cost-saving measures, including:

- Elimination of capital and other one-time expenditures.
- Elimination of planned, but not yet initiated, new programs, such as the North Austin Medical Assistance Program (MAP) Clinic.

- ❑ Elimination of current services and programs, such as targeted Public Information services for General Fund departments; Air Quality Program; Denture Program enhancements; Long-Range Planning Function; Mounted Police Patrols; City support for Shakespeare in the Park and Summer Musical Program; Security Guards at the Municipal Building and Annex replaced by card security system.
- ❑ Budget reductions ranging from 0.5% to 4.9%.
 - ❑ Fire, 0.5% reduction
 - ❑ Police, 1% reduction
 - ❑ Health, 2%
 - ❑ Libraries, 2%
 - ❑ Parks and Recreation, 2%
 - ❑ All Other, 4.9%

Summary of Key Issues & Assumptions

During the budget process, the City Council will make decisions that hinge on assumptions made in this Policy Budget. Twelve key issues and assumptions incorporated in this budget follow.

1. *Property Tax Rate.*
 - ❑ Current tax rate of \$.5695.
 - ❑ Tax increase of one cent would produce \$1.7 million.
 - ❑ Assumption of the effective tax rate of \$.5847 would produce an additional \$2.6 million.
2. *Enterprise Fund Rates and Fees.*
 - ❑ No electric, water or wastewater rate increases.
 - ❑ User fee increases, including the residential Solid Waste and Landfill fees, Drainage fee, Anti-Litter fee and Brackenridge Hospital rates.
3. *Customer Service Improvement Strategies.*
 - ❑ Employee training funded at FY 1990-91 levels.
 - ❑ Quality improvement projects emphasize administrative cost-cutting.
4. *Employee Wages and Benefit Levels.*
 - ❑ \$3.6 million increase for health insurance for all City funds.
 - ❑ \$3.4 million increase for Workers Compensation for all City funds.
 - ❑ \$1.4 million increase for mandatory wage requirements for Police and Fire.
 - ❑ Compensation Plan under development.
5. *Fees.*
 - ❑ Transportation fee incorporated, \$1 million projected revenues.
 - ❑ Hazardous Materials fee increased, \$5,000 projected revenues.
 - ❑ Emergency Medical Services (EMS) Basic Life Support fee increased, \$50,000 projected revenues.

6. *Environmental Programs.*
\$6.9 million increase for Water Quality programs. Watershed management activities include urban water quality retrofits (\$5.6 million) and storm sewer improvements (\$1.3 million). These improvements will be funded by the Drainage fee.
7. *Utility Transfers.*
 - Electric Utility transfer increase is \$4.4 million.
 - Water and Wastewater Utility transfer increase is \$5.1 million.
8. *Funding for Deferred Investments.*
Policy Budget includes \$2.9 million for street maintenance, but does not include funding for other deferred investments, including the remainder of recommended street maintenance projects, critical building maintenance projects and recommended vehicle and other capital acquisitions.
9. *Public Safety Funding.*
Policy Budget does not include funding for additional police officers, firefighters and EMS equipment.
10. *Youth at Risk Programs.*
Policy Budget includes no funding above current levels.
11. *Brackenridge Hospital.*
Policy Budget includes \$250,000 in additional funding for uncompensated care.
12. *Bond Sales.*
Policy Budget assumes a continued \$25 million cap on General Obligation bond sales and identifies the need for new authorization.

Cooperative Efforts

This balanced policy budget incorporates actions and ideas proposed by many. A summary follows.

Mayor and City Council

Since we began budget discussions earlier this year, the City Council has:

- Directed that all costs benefitting Enterprise Funds be charged to Enterprise Funds.
- Changed the Financial Policies to allow for increased utility transfers.
- Consistently opposed waiving fees.
- Enhanced revenues by increasing fees.
- Encouraged savings through alternative approaches, including the privatization of services and consolidation of functions.
- Supported state legislation for the Health Services Financial District initiative and amendments to the Cooperative Purchasing Act.

- ❑ Addressed the critical street maintenance issue by supporting state enabling legislation and seeking a 1/4 cent sales tax increase from Capitol Metro. Revenue potential: Maximum \$41 million over 5 years to address our current street maintenance backlog.
- ❑ Approved much of this year's budget contingency plan, leading us to a larger beginning balance.

City Workforce

In March, the financial issue paper documented budget issues and initiated the budget preparation process. Also in March, six employee focus groups were formed to identify:

- ❑ Cost saving potentials.
- ❑ Revenue opportunities.
- ❑ Consolidation and privatization potentials.
- ❑ Methods of financing continued investment in the workforce.
- ❑ Performance benchmarks.
- ❑ Efficient and effective methods of communicating budget issues.

Thus far, the work of the focus groups has:

- ❑ Brought recent fee increase recommendations to the City Council agenda.
- ❑ Identified the two departmental consolidations incorporated in this Policy Budget and additional consolidation potentials now under study.
- ❑ Identified privatization opportunities incorporated in this Policy Budget. They include:
 - ❑ City employee uniforms and alterations.
 - ❑ Dental Care services.
 - ❑ Production and duplication of keys.
 - ❑ Routine vehicle maintenance services.
 - ❑ Office supply purchases through stockless purchasing contract.
 - ❑ *Just in Time* delivery and supply of pharmaceuticals at Health and Human Services Department.

These groups will remain intact and at work throughout the budget process. Work plans include identification of anticipated cost savings and establishment of savings evaluation systems.

In addition, I asked the entire City workforce for budget and cost-saving ideas. To date, nearly 500 employees have responded. Some of these cost-saving ideas have been implemented, some are incorporated in this draft Policy Budget, while others are under consideration for inclusion in the final proposed budget package.

Austin Community

Community individuals and groups, including City boards and commissions, have provided ideas incorporated in this Policy Budget. The Planning Commission continues work toward recommendations for the proposed Capital Budget. All boards and commissions will review this Policy Budget over the next few weeks.

The budget communication plan calls for active solicitation of community comments and ideas through October. Programs include:

- ☐ Shopping Mall information booth on this Policy Budget and City services.
- ☐ Channel 6 budget information programs.
- ☐ Speakers Bureau composed of City budget resource experts.
- ☐ Public Hearings on the proposed budget.
- ☐ Distribution of informational materials at facilities throughout the community and in conjunction with the budget Speakers Bureau.

Toward a Consensus Budget

This draft Policy Budget closes the General Fund gap and funds basic services essential to the City of Austin's long-term commitment to:

- ☐ Focus on customer service.
- ☐ Invest in the workforce.
- ☐ Live within our means.

At the current tax rate – as assumed in this document – adequate funding is not included for many important programs and projects in both the General Fund and Capital budgets. Each additional one cent tax increase produces \$1.7 million. Taxing at the effective rate would provide an additional \$2.6 million to fund programs, including:

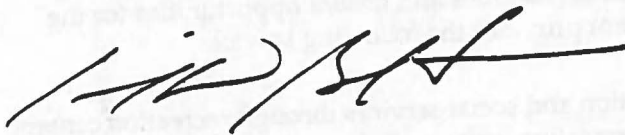
- ☐ Youth at Risk, \$1.7 million
- ☐ 47 Police Officers and Equipment, \$1.7 million
- ☐ EMS Equipment (\$248,000) and defibrillators (\$200,000)
- ☐ North Austin MAP Clinic, \$750,000
- ☐ AIDS Drugs Program, \$145,000
- ☐ Enhanced Denture Program to reduce backlog to 12 months, \$170,000
- ☐ Adequate compensation for the workforce
- ☐ Traffic Signals, \$1.5 million
- ☐ Building Maintenance Repairs, \$1.5 million
- ☐ Library Roof Repairs, \$250,000

- ❑ Additional Vehicle Acquisition of \$6.8 million or increased Fleet Maintenance of \$1.3 million
- ❑ Emma Long Park Septic System, \$250,000
- ❑ Library Computer System, \$1 million
- ❑ Computer Software: Payroll; Purchasing and Inventory Management; Fleet Management

I appreciate the cooperative efforts that earned Austin an *All America City* title and balanced this Policy Budget. It is this team approach that will shape a consensus budget that best serves our customers and provides for the future of our city.

I look forward to working with you, the City workforce and the Austin community toward that end.

Respectfully submitted,



Camille Cates Barnett, Ph.D.
City Manager
City of Austin, Texas

Parks and Recreation—1991-92

	1989-90 Actual	1990-91 Amended	1990-91 Estimate*	1991-92 Proposed*
Revenues	\$2,808,495	\$2,308,125	\$2,350,000	\$2,390,000
Total Requirements	\$16,180,789	\$16,114,217	\$15,970,000	\$15,790,000
Full-time Equivalents (FTEs)	395.75	377.50	377.50	368.00

*Rounds to nearest \$10,000

Department Services

The Parks and Recreation Department protects and enhances the City's recreational resources and ensures access to a variety of quality services, settings, facilities and leisure opportunities for the residents of Austin and its visitors. The department provides the following services:

- Recreation programs - a myriad of recreation and social services through recreation centers, senior activity centers, services through recreation centers, senior activity centers, swimming facilities, playgrounds, and athletic leagues.
- Cultural programs - through museums, an arts center, a nature center, a living history farm, outdoor events, and the administration of cultural contracts.
- Construction and maintenance - construction of new parks and facilities, the maintenance and repair of grounds, buildings and other park structures, street right-of-ways, vacant City-owned surplus property, and the removal of sight obstructions along street intersections.
- Planning and design - support for planning, acquisition, and design of new parks and facilities.
- Park safety - safety and enforcement in parks and facilities.

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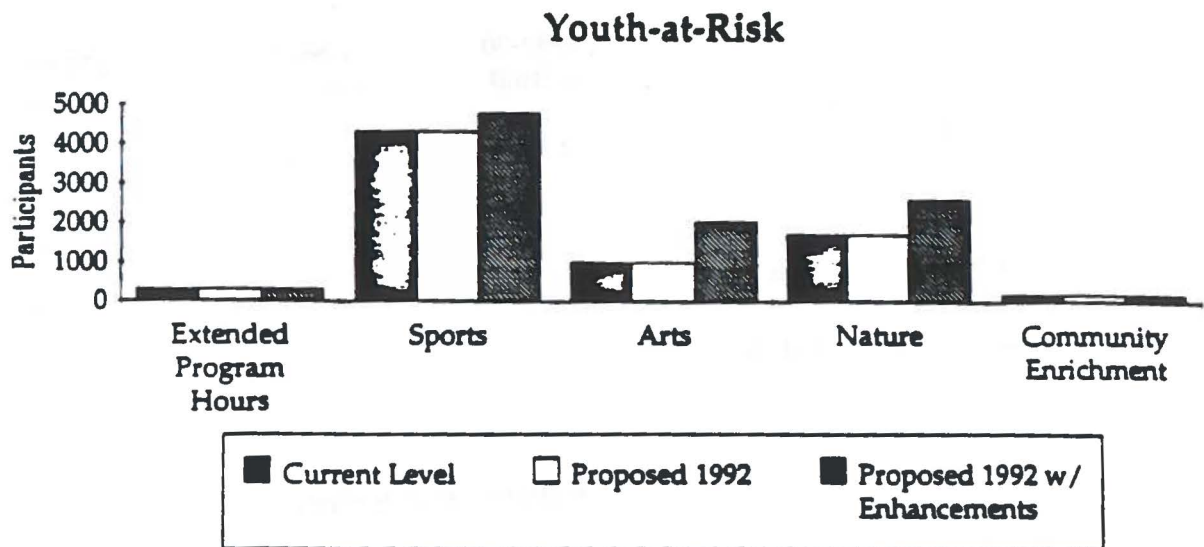
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- Construction and maintenance - construction of new parks and facilities, the maintenance and repair of grounds, buildings and other park structures, street right-of-ways, vacant City-owned surplus property, and the removal of sight obstructions along street intersections.
- Planning and design - support for planning, acquisition, and design of new parks and facilities.
- Park safety - safety and enforcement in parks and facilities.

Parks and Recreation—1991-92 highlights



The proposed budget:

- Maintains the current level of funding for youth at-risk programs.
- Continues to improve the quality of maintenance and service in the Aquatics Unit.
- Increases foot and bicycle patrols hours on the hike and bike trails to 130 hours per month.
- Increases boat patrol on Lake Austin by reassigning a Park Police officer to this patrol.
- Absorbs increased cost of meals for Senior Nutrition Program due to the increased cost of providing meals by Brackenridge Hospital.
- Continues to address the issue of Oak Wilt throughout the City.
- Consolidates the Facility Construction Unit and Planning and Design
- Eliminates two FTEs from the administrative section of the Senior Program.
- Transfers funding for trees and funding for one position from the General Fund to the *Planting for the Future* Fund.
- Reduces replacement vehicle purchases.
- Absorbs increases in vehicle and radio maintenance.
- Reduces hours of operation at recreation centers during low periods of usage.
- Eliminates 6 FTEs in the Office of the Director and eliminates the Parks and Recreation warehouse.
- Eliminates 1.5 FTEs in the Horticulture Program.
- Transfers Claims and Damages funding from the Law Department to Parks and Recreation.

Parks and Recreation—1991-92 issues

No Funding for Enhanced Youth At-Risk Programs

Issue: Healthy leisure time activities are essential to the development of youth into productive adults. Parks and Recreation provides activities that help youth grow in self-esteem as well as learn social skills and positive outlets for expression. Austin's youth, in particular youth at-risk, need to develop physically, mentally and emotionally through recreation. Currently, over 5,000 youth-at-risk are benefiting from programs in sports, visual and performing arts, tutoring and nature high adventure through department programs. Increasing the funding for youth at-risk programs by \$100,000 will enable Parks and Recreation to continue to serve as a provider of additional youth-at-risk programs.

Recommendation: Increase funding for youth at-risk programs by \$100,000.

Impact	1992	1993
Revenues	\$0	\$0
Expenditures	\$100,000	\$100,000

No Funding for Dredging Barton Springs Pool and for Aquatics Maintenance and Safety Improvements

Issue: Periodically, the Barton Springs Pool floods, filling the pool with gravel and silt. Silt build-up is a severe safety hazard as it contributes to the high turbidity level in the pool. Turbidity results in decreased visibility in the pool, making guarding lives more difficult. In order to provide a safe, healthy and enjoyable swimming experience, it is necessary to dredge the pool on a bi-annual basis. Failure to dredge the pool will result in additional pool closures, which will impact revenues and could jeopardize the life and safety of swimmers. The dredging operation will cost \$35,000.

The following items totaling \$189,454 have been identified as critical needs in the aquatics program

to address safety and maintenance issues: Conversion of gas chlorinating systems to liquid chlorine systems in 14 pools; safety equipment; vacuums to provide daily cleaning; controllers to safely adjust water chemistry levels; CPR training equipment; three additional six month seasonal pool mechanics and rental of two pickup trucks to supplement existing maintenance personnel.

With the conversion of 10 fill and draw pools to recirculating systems, the addition of Dittmar in 1988, Balcones in 1987 and Canyon Vista in 1985, and the elimination of two maintenance workers in 1985-86, staff is unable to maintain existing pools. Currently, all maintenance between mid-May and mid-September is crisis driven. These items would be used to improve safety and maintenance at pools city-wide.

Recommendation: Increase funding by \$35,000 to dredge Barton Springs Pool on a biannual basis and fund \$189,454 in aquatics maintenance and safety improvements not included in the proposed 1991-92 budget.

Impact	1992	1993
Revenues	\$0	\$0
Expenditures	\$225,454	\$189,454

No Funding for Maintenance of New Facilities Coming On Line in 1991-92 and for Existing Facility Improvements

Issue: Since 1985, the Parks and Recreation Department has not received an increase in funding for park or facility maintenance, despite increases in the acreage and the number of facilities to be maintained. As a result, the level of maintenance has steadily been reduced. Without an increase in funding for the new sites coming on line in 1991-92, already committed funds would have to be reallocated to maintain these sites. The result would be a further reduction in the level of maintenance at all parks city-wide.

The Elisabet Ney Museum is one of Austin's major historic/tourist attractions and is valued in excess

Parks and Recreation—1991-92 issues

\$4 million. Preservation architects and engineers have recommended that measures be taken immediately to protect the original floors in the studio and the erosion of the grounds along Waller Creek at an estimated cost of \$130,000.

The O.Henry Museum is an historic attraction near the new convention center. The building's exterior is in a rapid state of deterioration. The restoration of this site would require \$115,000, which includes a preservation study.

The Carver Museum is an important cultural facility serving East Austin. The tar and gravel roof and heating/ventilation and air conditioning system are approximately 12 years old, are starting to deteriorate and need to be replaced. Additionally, the lack of adequate storage space is hindering programming. It is estimated that these renovations would cost \$65,000.

Issue: Emma Long Metro Park is an 1,108 acre park, providing camping, boating and other recreational activities. The septic sewer system at Emma Long Metro Park has been inoperable since February 1, 1991. This has resulted in the closure of the park's bath house and permanent restrooms, restricted the operations and use of the food concession operation and the resident caretaker's house. To bring the system into compliance with health regulations is anticipated to cost \$215,000. Funding to replace this sewer system is not included in the 1991-92 proposed budget.

Recommendation: Increase funding for the operations and maintenance of newly developed parkland and facilities by \$209,606. Fund \$310,000 for improvements at the Ney, Carver and O.Henry museums and fund \$215,000 to replace the sewer system at Emma Long Park.

Impact	1992	1993
Revenues	\$0	\$0
Expenditures	\$734,606	\$209,606

No Funding for Proposed Reduction of Recreation Center Hours of Operation

Issue: The budget includes reducing hours of operations by an average of seven hours per week during periods of low usage at the City's fourteen recreation centers. Weekend hours would be reduced at Dittmar, Givens, Hancock, Dottie Jordan, Northwest, McBeth, Austin Recreation, Parque Zaragoza, Montopolis, Pan American and South Austin Recreation Centers. Morning and midday hours would be reduced at Alamo and Rosewood. Evening hours would be reduced at Metz. The hours proposed to be eliminated are primarily during open-play hours and periods of low use.

Recommendation: Restore funding for Recreation Center Hours.

Impact	1992	1993
Revenues	\$0	\$0
Expenditures	\$58,726	\$58,726

Parks and Recreation—1991-92 major funding changes

Revenue Changes

		Dollars	FTEs
1	Increase adult entry fee at Barton Springs Pool	\$28,000	
2	Increase adult entry fee at Municipal Pools	\$23,539	
3	Increase adult swim tickets at Barton Springs Pool	\$7,193	
4	Increase adult swim tickets at Municipal Pools	\$5,685	
5	Increase rental fee at Zilker Clubhouse	\$16,600	
6	Eliminate revenues associated with the rental of Auditorium Shores as a result of the Aquafest contract	(\$21,250)	

Expenditure Changes

1	Reduce funding for Community Education by 15%	(\$51,891)	
2	Absorb increase in meal cost and salaries for the Senior Luncheon Program	\$65,220	
3	Continue to seek funding for Trail of Lights through private donations	(\$31,000)	
4	Provide full year funding for the 1990-91 reclassifications appeals	\$33,516	
5	Eliminate 2 administrative FTEs in the Senior Program	(\$32,022)	(2.00)
6	Eliminate funding for Shakespeare in the Park and the Summer Musical programs. These programs receive substantial funding from other private and public sources	(\$16,600)	
7	Transfer funding for trees from the General Fund to the Planting for the Future Trust and Agency Fund	(\$5,000)	
8	Transfer funding for full-time tree planting position from the General Fund to the Planting for the Future Trust and Agency Fund	(\$22,466)	
9	Reduce hours of operations at recreation centers during low periods of usage	(\$58,726)	

Parks and Recreation — 1991-92 major funding changes

10	Reduce replacement vehicle purchases	(\$60,634)	
11	Eliminate 6 FTEs, four of which perform administrative duties in the Office of the Director and the Parks and Recreation warehouse	(\$158,459)	(6.0)
12	Absorb increases for vehicle and radio maintenance	\$83,050	
13	Eliminate 1.5 FTEs (Landscape Technicians) in the Horticulture Program	(\$32,339)	(1.5)
14	Transfers Claims and Damages funding to Parks and Recreation from the Law Department	\$43,650	
15	Consolidates all related drainage activities by moving expenses from the Parks and Recreation Department program to the Drainage Fund	(\$38,841)	

Golf—1991-92

	1989-90 Actual	1990-91 Amended	1990-91 Estimate*	1991-92 Proposed*
Revenues	\$1,977,730	\$1,929,000	\$1,960,000	\$2,200,000
Requirements	\$1,893,106	\$1,767,406	\$1,920,000	\$2,040,000
Full-time Equivalents (FTEs)	27.00	27.00	27.00	27.00

*Rounds to nearest \$10,000

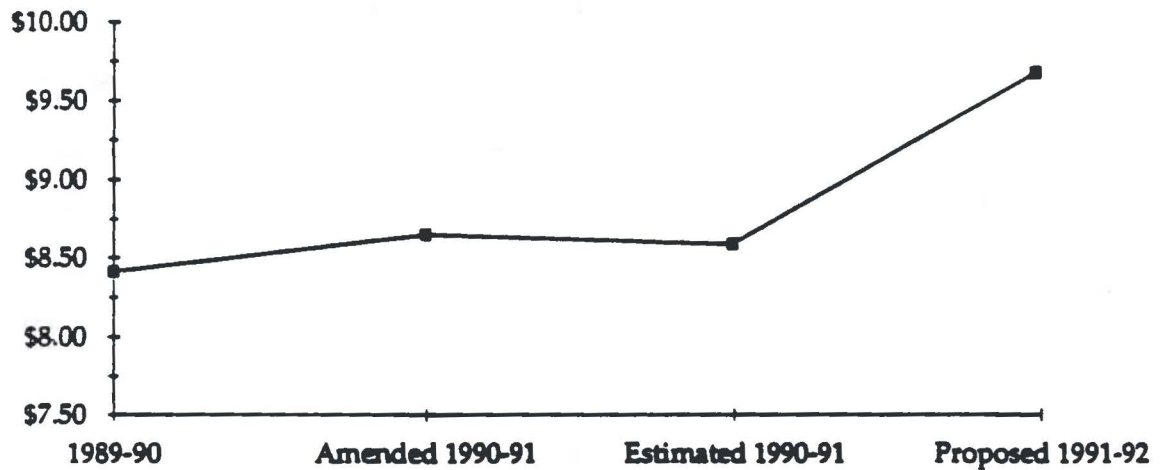
Department Services

The Golf Enterprise Fund of the Parks and Recreation Department provides full service golf courses to the public. It utilizes contract professionals and food and beverage concessionaires to provide programs and club house services, while using city staff to provide golf course maintenance. The current emphasis is on continuing to improve customer service and upgrade the appearance and maintenance of the courses.

The courses provide full service golf shops offering merchandise, golf carts and lessons; driving ranges and practice areas; and food and beverage concessions. The golf shop staff collect fees, organizes play, and services tournaments and daily play. The maintenance of the courses is kept to professional standards in spite of the extremely high level of stress placed on the courses from high demand.

Golf—1991-92 highlights

Revenue per Round



The proposed budget:

- Increases emphasis on staff training, both technical and managerial.
- Initiates a trail fee for private golf carts.
- Provides adequate funding for maintaining current level of service.
- Provides a summer golf program specifically targeted at Youth at Risk.

Golf—1991-92 issues

Funding Included for Youth at Risk Golf Program

Recommendation: Approval of the proposed budget will address all of the above issues.

Issue: The proposed budget implements a youth at risk summer golf program that begins at the recreation centers and then provides clubs, lessons and playing privileges at the courses.

Funding Included for Increase in Fees

Issue: Since the City of Austin golf courses are operating at close to capacity at present, additional revenues can only be produced by increases in fees. As such, to continue to provide the current level of service and maintenance requires an increase of \$1.00 per round for adults, and \$0.50 for juniors and seniors. Proportional increases will be required for annual cards.

In addition, the current budget proposes to charge \$1.00 per round for the use of a private cart on the City courses. This will allow higher levels of maintenance to repair damage from the wear cause by high cart traffic.

Funding Included for Cost Increase in Current Level of Services

Issue: Until two years ago, vehicles were maintained and replaced annually through the Vehicle Replacement Fund. It was eliminated requiring that the Golf Fund budget for vehicle replacement on an annual basis. This increases replacement cost from approximately \$50,000 per year to \$130,000 in the current year.

The Jimmy Clay Golf Course now uses potable water for irrigation. While the division is proposing an effluent line from South Austin Regional Wastewater Plant to the course, additional funds are required to cover the costs of water in the current year and to allow debt service to be paid on that line in future years.

Golf—1991-92 major funding changes

Revenue Changes

	Dollars	FTEs
1 Additional revenue from fee increases	\$220,000	
2 Trail fee for the use of private carts on course of \$1.00 per round	\$18,000	

Expenditure Changes

1 Increases the commitment to staff training	\$2,000
2 Replaces maintenance related vehicles	\$130,000
3 Restores funding for water to levels adequate to maintain Jimmy Clay Golf Course	\$35,000
4 Adds a fully-funded Youth at Risk golf program	\$8,000
5 Fee Changes	

	<u>Current Fee</u>	<u>Proposed Fee</u>
<u>Adult</u>		
Weekday	9.00 /Round	\$10.00 /Round
Weekends/ Holidays	9.50 /Round	\$10.50 /Round
Evenings	7.50 /Round	8.50 /Round
Short Round (Hancock Only)	5.00 /Round	5.50 /Round

<u>Junior/Senior</u>		
Senior Weekday	5.25 /Round	5.75 /Round
Junior Weekday	4.00 /Round	4.50 /Round

	<u>Current Fee</u>	<u>Proposed Fee</u>
Individual	450 /year	\$500 /year
2 member Family	\$620 /year	\$700 /year
Senior	\$235 /year	\$260 /year
Senior (Couple)	\$320 /year	\$355 /year
College		
Golf Team	\$165 /year	\$185 /year
Junior	\$155 /year	\$175 /year
Junior (Summer)	\$40 /year	\$50 /year

Softball—1991-92

	1989-90 Actual	1990-91 Amended	1990-91 Estimate*	1991-92 Proposed*
Revenues	\$591,186	\$640,569	\$600,000	\$680,000
Requirements	\$548,817	\$635,731	\$590,000	\$680,000
Full-time Equivalents (FTEs)	9.00	9.00	9.00	9.00

*Rounds to nearest \$10,000

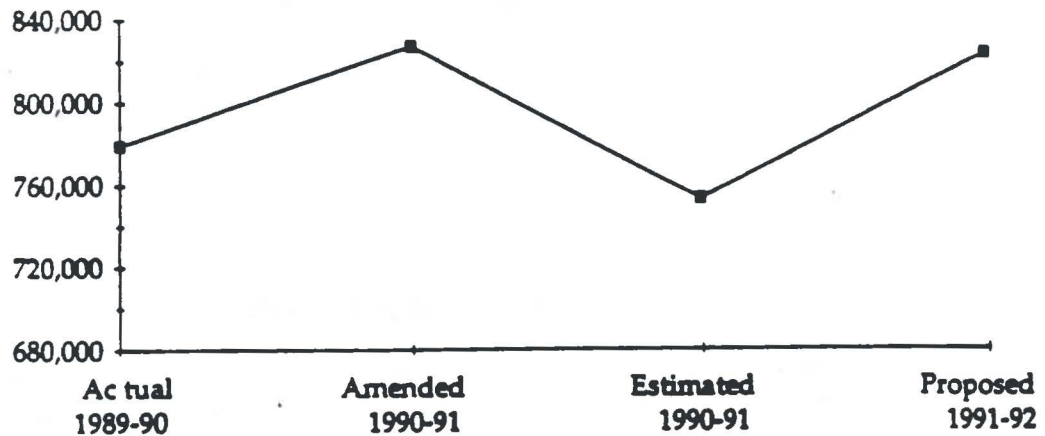
Department Services

The Softball Enterprise Fund of the Parks and Recreation Department provides full services related to the Softball Program from scheduling leagues and tournaments to the corresponding maintenance needed to support these functions. The current emphasis is to continue to improve customer service through additional facility amenities and improved appearance and maintenance of the fields.

The Softball Program provides a year-round schedule of leagues and tournaments. The maintenance of the fields (infields and outfields) is kept to professional standards in spite of the extremely high level of wear and tear placed on the fields from the high demand.

Softball—1991-92 highlights

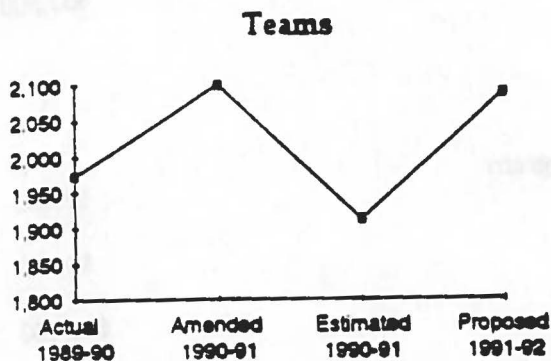
Participants/Spectators



The proposed budget:

- Increases emphasis on the turf management program.
- Improves customer satisfaction by providing needed facility improvements such as playground, shade structure, and maintenance compounds.
- Provides adequate funding to maintain current level of services.

Softball—1991-92 issues



Funding for Services Demanded by Players

Issue: The success of the softball program depends on customer satisfaction with services and maintenance. Quality services at a reasonable price will encourage team participation and adequate revenues. In order to provide the improved level of maintenance being demanded by the players, the expenditure budget must be at a level to meet those additional service needs.

The focus of the proposed budget is to improve the turf quality and overall maintenance of the fields and to improve the appearance of the Krieg fields with a playground, sunscreens and maintenance area.

Recommendation: Approval of the proposed budget will address all of the above issues.

Softball—1991-92 major funding changes

Revenue Changes

Dollars FTEs

Increase from outfield advertising contract

\$33,500

Expenditure Changes

1 Increases for turf maintenance program

\$5,000

2 Replaces capital equipment

\$9,600

3 Increases for facility improvements

\$20,000

Tennis — 1991-92

	1989-90 Actual	1990-91 Amended	1990-91 Estimate*	1991-92 Proposed*
Revenues	\$170,588	\$172,929	\$170,000	\$180,000
Requirements	\$170,469	\$195,259	\$190,000	\$180,000
Full-time Equivalents (FTEs)	0.00	0.00	0.00	0.00

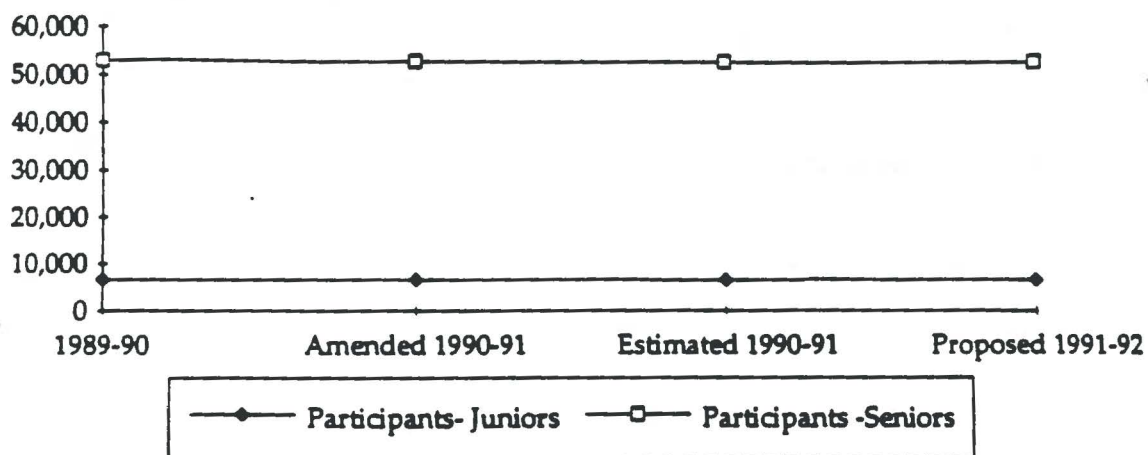
*Rounds to nearest \$10,000

Department Services

The Tennis Enterprise Fund of the Parks and Recreation Department maintains 4 tennis centers (Caswell, Pharr, South Austin, and Austin High). Tennis programs and services are provided by contract pro-managers. Services include instruction, leagues, tournaments and special events. All funds are derived from user fees charged to participants for services provided. The facility maintenance associated with operating the centers is provided by staff of the Parks and Recreation Department through the Tennis Enterprise Fund.

Tennis — 1991-92 highlights

Tennis Participants



The proposed budget:

- Increases annual card fees

	Current	Proposed
Adult	\$100	\$200
Senior	\$100	\$125
Summer Junior	\$22	\$35

- Generates revenues sufficient to cover direct operating costs only

Tennis—1991-92 issues

Tennis Fund not able to operate as True Enterprise Fund

Issue: The City of Austin tennis centers are funded through the Parks and Recreation Department Tennis Enterprise Fund. As an enterprise fund, the tennis centers should operate exclusively with fees generated by the centers. Historically, the fund has only been capable of recovering direct costs and not major maintenance required by the centers such as court resurfacing and building renovation.

The proposed budget is designed to meet the direct cost requirement by the fund but not the general fund transfer or court resurfacing.

The proposed budget includes an increase in annual card fees to bring the cost in-line with current court fees.

Recommendation: Approve the proposed budget.

Tennis—1991-92 major funding changes

Revenue Changes

Dollars FTEs

Increase the Tennis Annual Card Fee

\$360.00

Expenditure Changes

Purchase of two ice machines for Caswell and Pharr Tennis
Centers eliminating \$1,600 in ice purchases next year

\$3,400



1979 Existing Subdivisions
Pre MUD requirements
2 pks, Deceased for
2 TPWD grants
482ac + 53.8ac

MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: July 12, 1991

SUBJECT: Proposed Annexation of 53.8 Acres into Northwest Travis County MUD #1 (NWTC MUD #1)

On June 14, 1991, the City received a request from NWTC MUD #1 for consent to annex approximately 53.8 contiguous acres. The MUD's request is supported by an annexation petition signed by about 60 landowners in the proposed annexation area. NWTC MUD #1 is located in the far northwestern Austin area, as illustrated by the attached Location Map. The area proposed for annexation is shown on the attached District/Annexation Map.

Staff have reviewed the request by NWTC MUD #1 to determine if, upon annexation, the District's parks and recreation facilities are or will be adequate to serve the projected build-out population of the enlarged area. Adequacy is determined by the attached Parks and Recreation Board (PARB) MUD Park Standards.

The proposed annexation area has a build-out population of 430 persons, requiring 139 LUE's. The District has a build-out population of 4542, based on its total allowable 1465 LUE's. Upon annexation, the enlarged District would have a new build-out population of 4972, requiring 1604 LUE's. To meet the PARB MUD Park Standards, the enlarged District would need to provide 49.72 acres of parkland and \$320,800 in recreation facility development.

In early 1989, the District began an aggressive program of park acquisition and development. Currently, the District has two neighborhood parks (see District/Annexation Map), one of which is located in the proposed annexation area. Together, they total 27.045 acres, which is only 54% of the parkland standard. However, discounting acquisition costs the District has invested \$425,000 in development of its first park and plans to spend \$600,000 to develop the second park. That investment total of \$1,025,000 exceeds the recreation facility development standard by 220%.

Need	Have	+/-
50 ac	27 ac	(-) 23 ac
\$320,800	\$1,025,000	71
	(\$1,450,000) (acq)	
		704K (or 30,617 per acre)

Funding
Deceased

\$1.1 mil
\$200K TPWD
\$137K TPWD

additional
\$1,450,000

NEED

HAVE

Parks and Recreation Board Members
NWTC MUD #1 Proposed Annexation of 53.8 Acres
July 12, 1991
Page 2

The overall result is that the District has less parkland than required by the PARB Standards, but the parks are or will soon be more quickly and thoroughly developed to serve the population than required by the Standards. The parks are well located within the District to serve the residents. Also, designs for both parks were reviewed by my staff, which have worked particularly closely with the designers for the second park to ensure compliance with PARB specifications.

More technical information on the MUD's annexation request is attached for your review.

RECOMMENDATION: The District's park and recreation facilities do or soon will quite adequately serve the District, and the proposed annexation area, and in so doing, meet the essential intent of the PARB MUD Park Standards. Therefore, I have no objections to nor further requirements for approval of the annexation request.

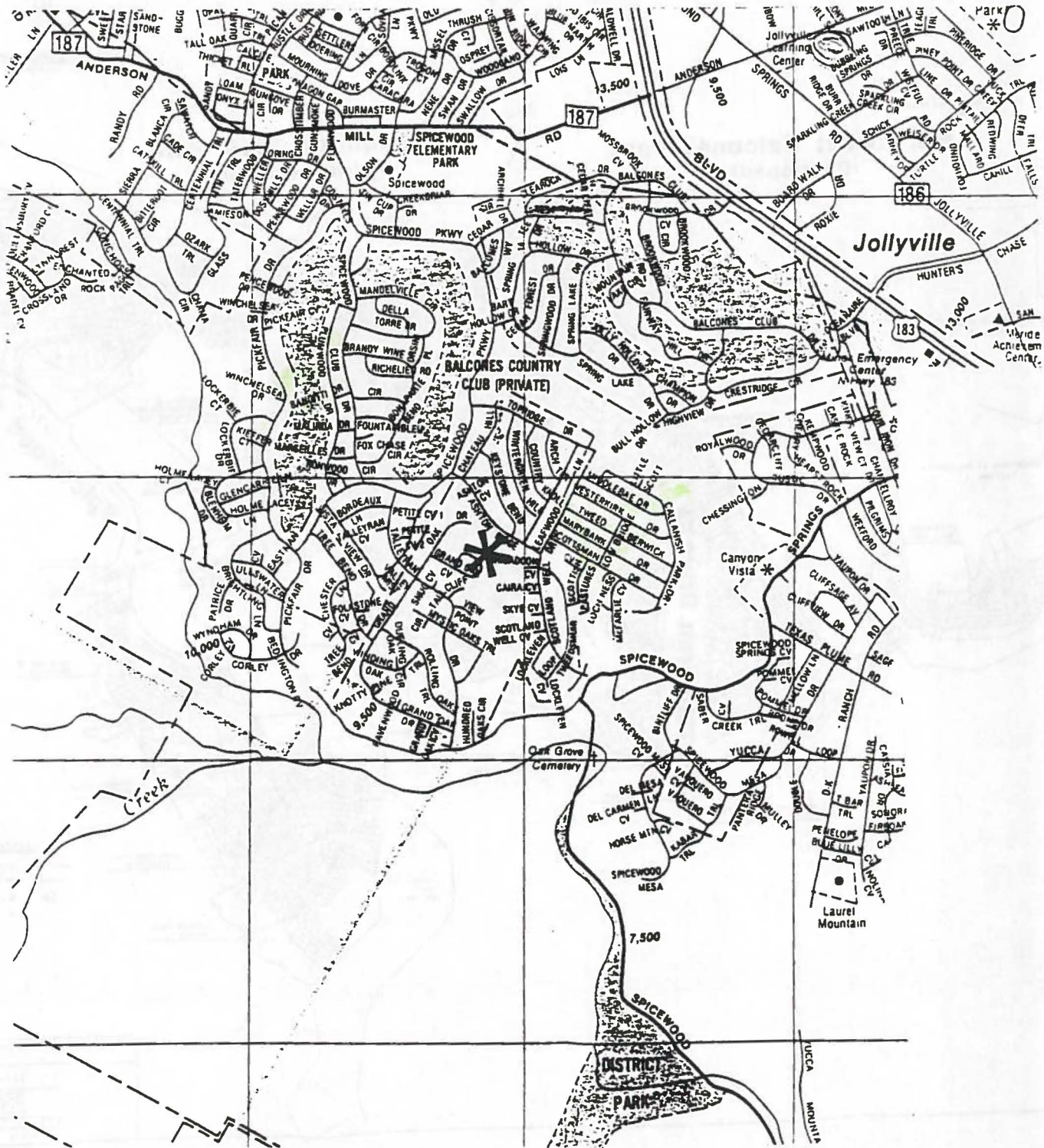


Manuel A. Mollinedo, Director
Parks and Recreation Department

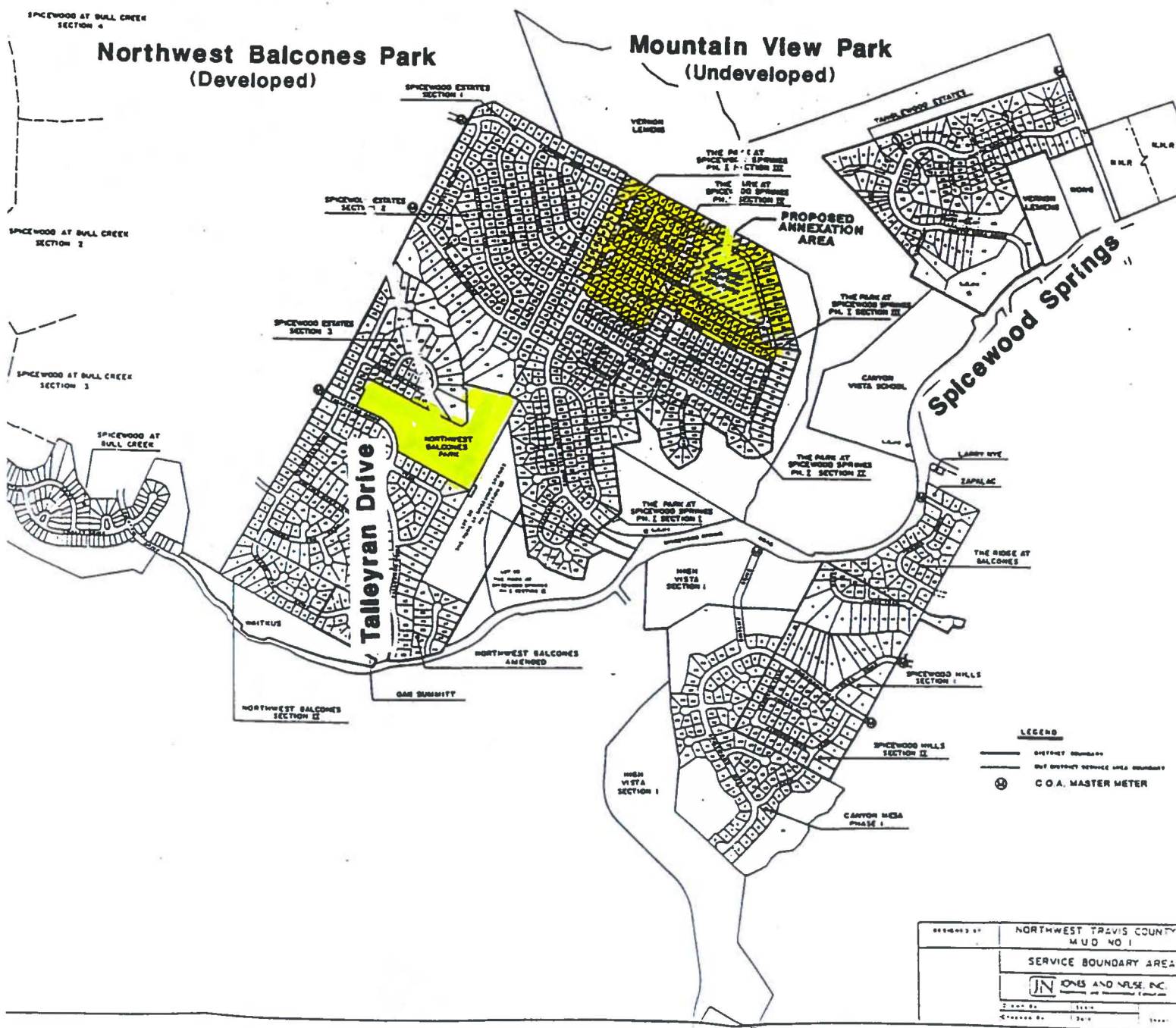
Attachments
MAM:SC

NORTHWEST TRAVIS COUNTY MUD #1

Location Map



District / Annexation Map



PARKS AND RECREATION BOARD

PARKLAND AND RECREATION FACILITY STANDARDS
FOR MUNICIPAL UTILITY DISTRICTS

August, 1986

PARKLAND

Dedication of 10 acres per 1000 population for public neighborhood and community parkland, suitable for development of both active and passive recreation opportunities.

Location of parkland adjacent to schools is encouraged.

FACILITY DEVELOPMENT

Dedication of \$200 per Living Unit Equivalent (LUE) in the form of recreation facilities approved by the City of Austin, or a cash donation to the City of Austin for the construction of recreation facilities.

PARKS AND RECREATION DEPARTMENT CONTACTS

Stuart Strong, Program Manager, Planning and Design
499-6766

Sarah Campbell, Planner III, Planning and Design
499-6765



RECEIVED

JUN 19 1991

PARKS AND RECREATION
CITY OF AUSTIN

MEMORANDUM

TO: Beverly Griffin, Chairperson and
Members of the Parks and Recreation Board

FROM: Jim Smith, Director, Department of Planning and Development

DATE: June 17, 1991

SUBJECT: Proposed Annexation of 53.8 Acres into Northwest Travis County
MUD #1

On June 14, the City received a request from the Northwest Travis County MUD #1 for consent to the annexation of approximately 53.8 acres of land into the Northwest Travis County MUD #1. This action was initiated pursuant to a petition for annexation submitted by approximately 60 landowners within the area proposed for annexation. This area is a residential subdivision almost entirely developed.

Submittal materials are attached to this memorandum.

A proposed review schedule meeting the requirements of Sec. 13-1-331 is shown below.

June	14	Application received
July	1	Your Department comments are due
July	23rd	Preliminary staff report available
July	8	Parks and Recreation Board
July	10	Water and Wastewater Commission
July	17	Environmental Board
July	15	Urban Transportation Commission
July	30	Planning Commission review
August	29	City Council hearing and action

If you have any questions regarding this schedule or the review process contact Ben Luckens at 499-2695 or Don Joos at 499-6408.


Jim Smith, Director
Department of Planning and Development

HUTCHESON & GRUNDY

ATTORNEYS AT LAW
8100 SHOAL CREEK BLVD.
SUITE 200
AUSTIN, TEXAS 78758

TELEPHONE 512/478-2800

June 14, 1991

FAX 512/467-1340

Mr. Ben Luckens
Planning and Development Department
City of Austin
301 W. 2nd Street
Austin, TX 78701

RE: Enclosed Application for Consent to Annexation to
Northwest Travis County Municipal Utility District No. 1

Dear Mr. Luckens:

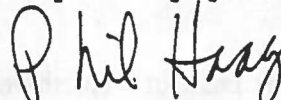
Enclosed for filing are forty-five copies of an application to the City of Austin for approval of a proposed annexation to Northwest Travis County Municipal Utility District No. 1 of approximately 53.8 acres of land. This application is made pursuant to a petition for annexation submitted by approximately 60 landowners within the area proposed for annexation. Copies of the petition (without the signature pages) are included in the application materials and one complete petition is enclosed with this letter.

In brief, the residents who signed this petition initiated this action so that they could obtain the various benefits of being within the District. At the present time, the residents all reside in the "out-of-District" service area of the District just outside the District boundaries but within subdivisions that are located in part within the District.

We hereby request a waiver from the requirement to submit that information requested in the application form which we are not submitting. As we discussed, Mr. Ken Tunks, the District's engineer, reviewed the information needed with the various City Departments and it was determined in these conversations that the information not being submitted was not necessary for the City's review.

Also included herein is a check to cover the application fee of \$945.00. If you have any questions or need any other District documents, please let us know.

Very truly yours,



Philip S. Haag

PSH/rl
Enclosure

cc: Mr. Harold Lanham (w/ encl.)
Mr. Ken Tunks (w/ encl.)

NORTHWEST TRAVIS COUNTY M.U.D. NO. 1

PROPOSED ANNEXATION OF 53.8 ACRES

MISCELLANEOUS INFORMATION

Projected Population in Proposed Annexation Area	430
Projected Tax Rate in Proposed Annexation Area	0.435
District Bonds	-0-
Contract Bonds	0-
Projected Monthly Surcharge	-0-

Proposed Water Service	City of Austin
Proposed Wastewater Service	City of Austin

PROPOSED ANNEXATION AREA LAND USE SUMMARY

<i>Land Use Code</i>	<i>No. Acres</i>	<i>Dwelling Units</i>	<i>Average Density</i>	<i>L.U.E.s</i>
SFD	53.8	139	2.58	139

The following information has been arranged to coincide with the outline presented in the "Water District Review Application for Consent to Creation of, or Annexation to a Water District".

- I. Application forms completed and attached
- II. Review Fee is attached
- III. Review information is submitted containing:
 - A. Summary Data
 - 1. Name of District - Northwest Travis County M.U.D. No. 1
 - 2. Acreage in proposed annexation - 53.8

3. Applicant - Northwest Travis County M.U.D. No. 1 and petitioners
 - ◆ A copy of the fully-executed petition with signatures has been submitted to Ben Luckens. The petition document is without signatures is attached hereto.
4. Attorney - Hutcheson & Grundy
5. Financial Advisor - Not Applicable (NA)
6. Engineer - Jones and Neuse, Inc.
7. Land Planner - NA
8. Contact Person - Harold Lanham, General Manager
9. Location map is attached
10. Existing population of proposed annexation area - 217
11. Projected population of proposed annexation area - 430
12. Number of residential units in proposed annexation area - 139
13. Average residential density of proposed annexation area - 2.58 lots/acre
14. Projected L.U.E.s in proposed annexation area - 139
15. Proposed water and wastewater service - City of Austin
16. Proposed water and wastewater rates - See rate sheet (attached)
17. Project monthly surcharge - -0-
18. Projected tax rate - 0.453
19. Cost of proposed improvements - NA
20. Bond issue requirements - None
21. Justification for annexation - See attached transmittal letter

B. Water and Wastewater

1. The area proposed for annexation consists of approved residential subdivisions. All street, drainage and utility improvements have been completed, and several residential structures have been built. A map of the District and proposed annexation area is attached.
2. No additional water or wastewater improvements are required to serve the area.

- C. Fire service is provided by the Travis County Rural Fire Prevention District No. 4. The existing fire station is located on Pickfair Drive.
- D. Environmental Review Materials - Since the proposed annexation area is in existing developed area, appropriate representative of the City of Austin have indicated this information is not required.
- E. Land Use Plan - Same comment as "D" above.
- F. Transportation Review Materials - Same comment as "D" above.
- G. Financial Review Materials - An "In-District Residential Information Sheet" is attached, which shows the District's rate structure.
- H. Market Study - Same comment as "D" above.
- I. Location and Size of Facilities - See "B" above.
- J. Legal Documents - A copy of the consent agreement between the City of Austin and the District is on file in the office of the City Clerk.

APPLICATION FOR WATER DISTRICT REVIEWPROJECT INFORMATION (Departmental Use Only)

Filing Date: _____ File Number: _____

District Type: MUD WCID Other (Note): _____

Application Type: _____

1. Preapplication for creation
2. Application for creation (includes annexation to)
3. Administrative approval of land plan revision
4. Administrative review requiring City Council action
5. Out-of-District Service
6. Amendment to Consent Agreement

Approximate end of review cycle: _____

GEOGRAPHIC REFERENCEDistrict Name: Northwest Travis Co. M.U.D. No. 1County: TravisGrowth Management Area: [1, 2, 3, 4, 5]City Grid Map No(s): F-36, G-36Tax Plat No(s): 1-6615, 1-6619, 1-6809, 1-6811, etc.Traffic Serial Zone(s): N/AWater Pressure Zone: 1015 & 1130Watershed(s): Bull CreekIn Recharge Zone? Yes XX NoSchool District: AISD PISD MISD EISD RRISD LISD Other _____
(circle one)Fire District: TCFPD No. 4ETJ: (2) mi., 5 mi]Proposed in City? Yes XX No

OWNER/CONTACT INFORMATION

NAME: Allied Utilities, Inc. CONTACT: Mr. Harold Lanham
STREET ADDRESS: 9117 Anderson Mill Road
CITY & STATE: Austin, Texas
ZIP CODE: 78735 - TELEPHONE NO.: (512) 258-3550

ATTORNEY

NAME: Hutcheson & Grundy CONTACT: Mr. Phil Haag
STREET ADDRESS: 8100 Shoal Creek Blvd. Suite 200
CITY & STATE: Austin, Texas
ZIP CODE: 78766 - TELEPHONE NO.: (512) 323-0171

FINANCIAL ADVISOR

NAME: N/A CONTACT:
STREET ADDRESS:
CITY & STATE:
ZIP CODE: - TELEPHONE NO.: ()

ENGINEER

NAME: Jones and Neuse, Inc. CONTACT: Mr. Kenton J. Tunks, P.E.
STREET ADDRESS: 2720 Bee Cave Road
CITY & STATE: Austin, Texas
ZIP CODE: 78746 - TELEPHONE NO.: (512) 327-9840

LAND PLANNER

NAME: N/A CONTACT:
STREET ADDRESS:
CITY & STATE:
ZIP CODE: - TELEPHONE NO.: ()



NORTHWEST TRAVIS COUNTY M.U.D. #1

9117 Anderson Mill Road • Austin, Texas 78729 • (512) 258-3550

IN DISTRICT RESIDENT INFORMATION SHEET Effective October 30, 1990

Welcome to the Northwest Travis County Municipal Utility District No. 1. The District is a non-profit governmental unit established to provide water and wastewater services to the Northwest Austin area. By contract, the City of Austin provides the water to the District and treats the District's wastewater. The rates for the District are as follows:

<u>IN DISTRICT RATES</u> Water Rate:	Flat Fee \$12.50 (includes first 2000 gallons)
	\$1.97/1000 gals (2001 - 10,000 gallons)
	\$2.52/1000 gals (over 10,000 gallons)
Wastewater Rate:	Flat Fee of \$19.00

PETITION FOR ANNEXATION OF CERTAIN LANDS
TO NORTHWEST TRAVIS COUNTY MUNICIPAL
UTILITY DISTRICT NO. 1

THE STATE OF TEXAS
COUNTY OF TRAVIS

§
§
§

TO THE BOARD OF DIRECTORS OF NORTHWEST TRAVIS COUNTY MUNICIPAL
UTILITY DISTRICT NO. 1 OF TRAVIS COUNTY, TEXAS, AND TO THE CITY
COUNCIL OF THE CITY OF AUSTIN:

The undersigned (herein the "Petitioners"), being fifty (50) or more landowners in that certain defined area described in Exhibit "A" which is attached hereto and incorporated herein for all purposes, as shown by the tax rolls of Travis County, Texas, acting pursuant to the provisions of Chapter 54, Texas Water Code, and particularly Sections 54.717 - 54.724 of that Code, together with all amendments and additions thereto, petition the Board of Directors of Northwest Travis County Municipal Utility District No. 1 and the City Council of the City of Austin, Texas, that the land (the "Defined Area") described in Exhibit "A" be added to and become a part of the established Northwest Travis County Municipal Utility District No. 1 (the "District"), and in support of this petition show as follows:

I.

The Defined Area lies entirely in Travis County, Texas. There are fifty (50) or more landowners in the Defined Area, as shown by the tax rolls of Travis County, Texas, and Petitioners constitute fifty (50) or more of the same said landowners.

II.

The addition of the Defined Area to Northwest Travis County Municipal Utility District No. 1 is feasible and practical and would be of benefit both to the Defined Area and to the District.

III.

All of the Defined Area to be annexed lies either within the extraterritorial jurisdiction (as that term is defined in Chapter 42 of the Local Government Code) of the City of Austin, Texas, or within the area annexed by the City of Austin for limited

purposes. No part of the Defined Area lies either within the corporate limits or extraterritorial jurisdiction of any other city, town or village.

IV.

The addition of the Defined Area to the District will be to the advantage of the District, and the water, sewer, drainage and park systems and other improvements of the District are sufficient or will be sufficient to supply the Defined Area without injuring land already within the District. Petitioners understand and agree that various developers and the District are parties to contracts which set forth the terms and conditions pursuant to which the District will provide water and wastewater service to the lands within the Defined Area and that the provision of water and wastewater service to the Defined Area will continue to be subject to the terms and conditions of such contracts.

V.


The Petitioners understand and agree the annexation of the Defined Area shall be subject to the Board of Directors ordering elections to be held in the District, as enlarged by the annexation of the Defined Area, on the questions of the assumption by the annexed area of all bonds, notes, other obligations and taxes which may be owed, contracted or authorized by the District before the annexation of the annexed area; of whether the annexed area should assume its part of the bonds of the District payable in whole or in part from taxes which have been voted previously but not yet issued or sold and the levy of an ad valorem tax on all taxable property within the area annexed along with a tax on the rest of the District for payment of the bonds; and of the levy and collection of the District's maintenance taxes on the area annexed and to election results favorable to the questions. If the Defined Area is annexed pursuant to this petition and subject to favorable election results described above, the Petitioners elect, accept, assume and acknowledge the District's right, power, duty and necessity to assess, levy and collect bond and maintenance taxes on and

required consent of the City of Austin, Texas, the Defined Area be annexed to and become a part of the District, as provided by law; that after it has been heard and granted, and a favorable election held as described above, this Petition and the Board's action thereon be filed of record in the office of the County Clerk of Travis County, Texas; and that Petitioners have such other orders and relief to which they may show themselves entitled.

VII.

This Petition shall be considered executed as of the last date set forth under the signatures below.

Filed this 1st day of April, 1991.


Secretary, Board of Directors
Northwest Travis County Municipal
Utility District No. 1



MEMORANDUM

TO: Parks and Recreation Board

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: July 15, 1991

SUBJECT: Construction of a Temporary Boat Lift, at 6702 Troll Haven
File # SP-91-0146DS

A request has been received from Elaine Fannin, on behalf of David Goldman, to construct a temporary boat lift at 6702 Troll Haven. This request has been submitted after the fact; the boat lift was installed during the fall of 1990.

Attached are details of the project and a memorandum to and from Park Police Lake Patrol.

Section 13-2-795(1) of the City Code requires that no structure shall be erected that causes a hazard to navigation, and requires that the Board determine what distance the structure can be built without constituting a hazard.

As you will see from the attached memoranda, the Park Police Lake Patrol consider that the location of the boat lift is, and will remain, a navigation hazard. The owner of a boat upstream from this location has experienced difficulty in negotiating the channel and registered a complaint with the Lake Patrol.

The boat lift is situated in a slough that is 30' wide overall. In order to maintain navigation safety in narrow inlets and sloughs, the Board has a long standing policy of approving development that extends into the water a maximum of 25% of the overall width of the inlet. This allows for similar development on the opposite bank and still provides 50% of the total width in the center of the channel for navigation. The Corps of Engineers in similar situations only allows development to extend 20% of the total width.

Parks and Recreation Board
July 15, 1991
Boat Lift, 6702 Troll Haven
Page2

In this instance the overall width of the slough is 30', a permitted development of 25% of the overall width would extend 7.5' into the water. However, the width of the lift is 9' and it is situated 2' away from the edge of the slough so the outside edge of the lift is 11' away from the bank.

The letter of request indicates the lift is temporary and movable. From the drawings submitted it appears that the feet of the boat lift are embedded into the lake bottom. The lift has no apparent means of flotation which would make it very difficult to move.

No time limits have been established for "temporary" boat docks or structures. Section 13-2-320 of the City Code provides for Temporary Use Regulations, subsections (8) and (10) provide for a six month period for temporary uses of mobile trailers or portable structures for construction site offices or field offices. A maximum six month extension period is available on application to the Planning Department. It is suggested that a similar time period be adopted for temporary boat docks or structures.

Recommendation

I recommend refusal of the request to construct a temporary boat lift at 6702 Troll Haven as it impedes navigation for other watercraft in the waterway.

If I can provide you with any additional information, please contact me.



Manuel A. Mollinedo, Director
Parks and Recreation Department

MM:PM

(b) When a permit is required by this Part and is not obtained before commencement of construction or alteration of any structure, the required fee shall be increased by an amount established by ordinance. Payment of such additional fee shall not relieve any person from complying with the requirements of this Code, nor from any of the penalties prescribed herein. [Ord. 891214-0; PART 3, Effective date 12-24-89]

Sec. 13-2-795 REGULATIONS

No site plan shall be approved which does not comply with the following regulations; no city official shall approve for final inspection any structure which does not conform to the following regulations under a permit issued pursuant to this Part:

- (1) No dock, wharf, pier, float, island, piling wall, entrance to a man-made lagoon or recessed boat dock or other similar structure shall be erected or altered to extend such a distance into Lake Austin, Town Lake or Lake Long that it constitutes a hazard to navigation. The Director shall determine, after receiving the recommendation of the Parks and Recreation Board, at what distance a proposed structure can be built without constituting a hazard. No structure shall extend into any lake or waterway more than 30 feet, unless the Parks and Recreation Board, having determined that a hazard will not thereby be created, approves the construction to a distance greater than 30 feet.
- (2) Except for retaining walls, no structures or development described in the preceding paragraph, shall be erected or structurally altered nearer than ten feet to any side property line, unless the Parks and Recreation Board approves the construction or alteration.
- (3) Except for retaining walls, no structure or development described in paragraph (1) above shall have a width, measured parallel to the shoreline, greater than 20% of the shoreline width of the lot or parcel of land upon which the structure is to be erected unless the Parks and Recreation Board approves of the construction and grants a variance from the requirements of this paragraph. The prohibition of this subsection (3) shall not apply if:
 - (A) (i) The lot was platted and recorded before August 26, 1976; and (ii) perpetual rights to use the water frontage of the lot were granted or conveyed to one or more owners of other lots in the subdivision before June 23, 1979; or
 - (B) The Parks and Recreation Board has approved a site plan submitted by the applicant which clusters the boat docks on one or more lots in the subdivision.
- (4) No site plan shall be approved in which the number of boat docks is more than twice the number of lots in the subdivision with lake frontage on Lake Austin or Town Lake.



MEMORANDUM

TO: Lt. Harry Kelton, Commander
Park Police Lake Patrol

FROM: Peter Marsh, Staff Engineer
Parks and Recreation Department

DATE: June 18, 1991

SUBJECT: Boat Dock, 6702 Troll Haven

A site plan application has been received from Elaine Fannin, representing Mr. David Goldman, for a "moveable temporary boat lift" located in the slough behind the residence at 6702 Troll Haven.

As you will no doubt remember the construction of this "temporary boat lift" caused some concern immediately after it was erected in late summer 1990. The Building Safety Department pursued this issue through the Courts and Mr. Goldman has now submitted an application as required by City Code.

A copy of the letter of request, site plan, lot survey etc are attached for your information and review. I anticipate that the request for approval will go to the Parks and Recreation Board for their consideration at their July meeting.

I recall that Officer Upton felt that the boat lift located in the channel caused a navigation hazard as it prevented an upstream boat owner from safely navigating the channel. I would be grateful for your comments, if the Lake Patrol still feel this is a navigation hazard this recommendation will be passed onto the Parks and Recreation Board.

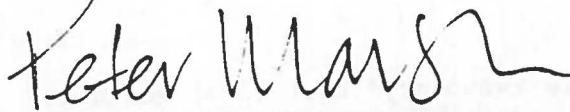
You will note from the surveys that there is a 30' wide channel easement, 15' each side of the property lines, to serve the lots located on Troll Haven and Rivercrest Drive. The 'plan view' indicates that the boat lift is 9' wide and is located 2' from the edge of the channel making an overall distance of 11' from the channel edge.

The Parks Board Navigation Committee has had a long standing policy of restricting the distance construction can extend into inlets and sloughs to 25% of the total width (Corps of Engineers policy is to restrict to 20% of the total width). This allows development of 25% of

the width on both sides and retains 50% of the width free for navigation. In this instance the maximum width that would be approved by the Board would be $30' \times 25\% = 7.5'$ from the channel edge.

The question of what constitutes a 'temporary movable' structure and how long such a structure can remain in one location has yet to be determined.

Thanks for your assistance, if I can answer any additional questions please call me.



Peter Marsh, Staff Engineer
Parks and Recreation Department

Attachments

INTEROFFICE MEMORANDUM

Date: 24-Jun-1991 05:47pm CST
From: Harry Kelton
KELTON_HARRY
Dept: Parks and Recreation
Tel No: 480-3028

TO: Peter Marsh (MARSH_PETER)
CC: Leroy Swift (SWIFT_LEROY)
CC: Waynette Chan (CHAN_WAYNETTE)

Subject: Boat Dock, 6702 Troll Haven

The boat dock application for the "movable temporary" boat lift, which is to be located in the slough behind the residence was upon its original non-permitted installation thought to be a navigational obstruction. As you recall Officer Steve Upton received a call in regards to this dock and upon investigation relayed the information to you. It appears that the dock will still constitute a navigational problem for the other residents of the slough. As you might recall the complainant on the original was the next door neighbor who expressed concern over the protrusion into the slough. As you state in the most recent memorandum the Navigation board will approve 25% of the width of the slough to center this would be approximately 7.5 feet. the dock is 9 feet and placed so as to be inset an additional 2 feet making the overall 11 feet.

This will cause a noticeable encroachment, and the concern expressed by the original complainant, Mr. & Mrs. Haynie will remain. Haynie's complaint was that they were impeded in proceeding to and from their dock by the installation of this dock/ lift. If allowed and a dock is desired in the future on the other side of the slough we will further compound the navigational problem. Further concerns are the electrical wiring for the lights which is indicated by the paper work to be an extension cord. We do not feel that this is a viable plan for this specific location. We have indications that the neighborhood associations in the area are also concerned about this dock and are closely watching the developments of this situation and have created a petition to prohibit its installation.

72

D I S T R I B U T I O N M E M O R A N D U M 17-JUN-1991

TO: COMMENT DUE DATE: 24-JUN-199
 FROM: SITE PLAN REVIEW DIVISION/PLANNING DEPT
 SUBJECT: DEVELOPMENT PERMIT ONLY SP-91-0146DS

PROJECT: BOAT LIFT (MOVEABLE^U TEMPORARY--A
 NON-PERMANENT STRUCTURE)

6702 TROLL HAVEN

CASE MANAGER: HAMILTON, SHAW 499-2751

APPLICATION DATE: 17-JUN-1991

ZIP: 78746 FULL PURPOSE
 WATERSHED: Lake Austin RURAL WATER SUPPLY

OWNER: GOLDMAN, D. (512)343-9441
 6702 TROLLHAVEN AUSTIN, TX 78746
 CONTACT: DAVID GOLDMAN

SITE PLAN AREA: 0.000 ACRES (0 SQ FT)
 UTILITY OR STORM SEWER LENGTH: 0 LINEAR FEET

EXISTING ZONING:
 EXISTING USE:

TRACT	ACRES/SQ FT	PROPOSED USE
	0.000/ 0	BOAT LIFT

RELATED CASE NUMBERS (IF ANY):

OTHER PROVISIONS:
 QUALIFIES AS A SMALL PROJECT
 TIA IS NOT REQUIRED
 FEE RECEIPT #: 983837

SUBD NAME: SHEPPARD SUBDIVISION
 BLOCK/LOT: BLOCK A LOTS 37(C)
 PLAT BOOK/PAGE:

VARIANCES/WAIVERS, BONUSES:

** REVIEWERS - PLEASE USE NEW COMMENTS TRACKING SYSTEM **

* Applicant stated was Lake PARD then copy.

ELAINE LONGORIA FANNIN

ATTORNEY AT LAW

1602 E. 7TH STREET

AUSTIN, TEXAS 78702

TEL. (512) 495-9595 FAX (512) 477-2445

Mr. Manuel Mollinedo
Director
Parks and Recreation Department
1500 W. Riverside Drive
Austin, Texas 78704

June 14, 1991

Dear Mr. Mollinedo:

Enclosed please find the application submitted on behalf of Mr. David Goldman. The structure erected is behind his single family dwelling located at 6702 Troll Haven, Austin, Travis County, Texas 78746. The legal description of the property is Sheppard Subdivision, Block A, Rivercrest Section 2, Lot 37 (C), Travis County, Texas.

The movable temporary boat lift, a non permanent structure, was constructed by Spiller Boat Docks. The lift was constructed in the latter part of September 1990. The boat lift is constructed of 2" Schedule 80 pipe with a sheet metal roof. The boat lift is a free standing lift and no modifications were made to the shoreline. Additionally, no vegetation was removed or affected by the boat lift. The electricity provided for wiring is an extension cord from the residence for a light fixture. According to Kyle Spiller, the builder, the lift was welded together; hence, there are no other components other than pulleys, cables, roof, pipe and motor. Moreover, the boat lift does not impede navigation in the area. The boat lift is marginally larger than the boat; hence, it does not obstruct navigation in the area.

Thank you for your attention to this matter. If any other assistance is needed, please call me. Mr. Spiller is also available for any questions you may have as to construction details.

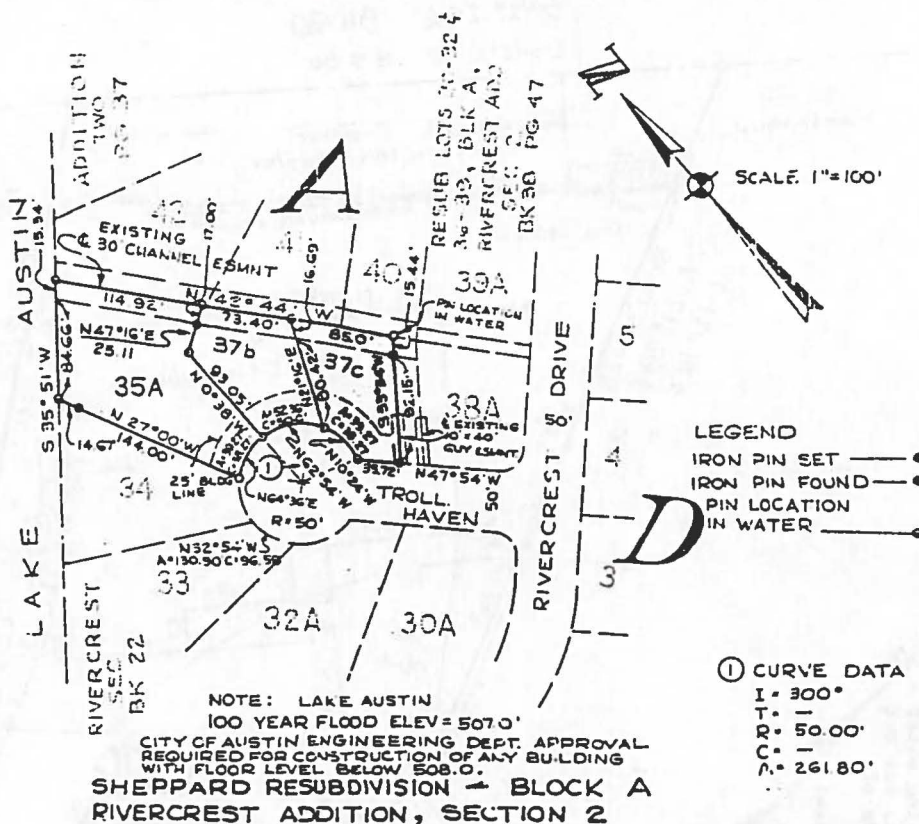
Yours very truly,

Elaine K. Fannin

cc: Peter Marsh
Enclosures

May-19-75 REC H05354 7.50

NOTE: { WATERWAY DEVELOPMENT PERMIT ISSUED FOR PLATTING PURPOSES ONLY. ANY FUTURE DEVELOPMENT WILL REQUIRE AN ADDITIONAL PERMIT.



STATE OF TEXAS
COUNTY OF TRAVIS

KNOW ALL MEN BY THESE PRESENTS:

WATER RESTRICTION:

NO LOT SHALL BE USED FOR HUMAN HABITATION UNTIL WATER SATISFACTORY FOR HUMAN CONSUMPTION IS AVAILABLE FROM A SOURCE ON THE LAND, A COMMUNITY SOURCE, OR A PUBLIC UTILITY SOURCE IN ADEQUATE AND SUFFICIENT SUPPLY FOR FAMILY USE

THAT SHERON ROWE SHEPPARD, JR. AND HIS WIFE SANDRA BASQUETTE SHEPPARD, OWNERS OF THE HEREON DESIGNATED LOT, BEING ALL OF LOT 37A, IN RESUB LOTS 30-32 & 36-39, BLK A, RIVERCREST ADD. SEC 2, ACCORDING TO THE PLAT OF SAID SUBDIVISION RECORDED IN BK 38, PAGE 47 OF THE PLAT RECORDS OF TRAVIS COUNTY AND, BEING THE SAME LAND CONVEYED TO THEM BY DEEDS RECORDED IN VOL. 4230 PAGE 1042 OF THE DEED RECORDS OF TRAVIS COUNTY, TEXAS, AND JAMES R. IRION, III OWNER OF THE HEREON DESIGNATED LOT, BEING ALL OF LOT 35, BLOCK A, RIVERCREST ADDITION, SECTION 2, ACCORDING TO THE PLAT OF SAID SUBDIVISION RECORDED IN BOOK 22, PAGE 37 OF THE PLAT RECORDS OF TRAVIS COUNTY, AND BEING THE SAME LAND CONVEYED TO HIM BY DEEDS RECORDED IN VOL. 4722 PAGE 1852 AND VOL. 4893 PAGE 964 OF THE DEED RECORDS OF TRAVIS COUNTY, TEX. DO HEREBY ADOPT THIS PLAT AS OUR SUBDIVISION TO BE KNOWN AS SHEPPARD RESUBDIVISION - BLOCK A, RIVERCREST ADDITION, SECTION 2, SUBJECT TO ANY EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED.

WITNESS OUR HANDS THIS THE 19 TH DAY OF SEPTEMBER, A.D. 1974.



5107 BEVERLY SKYLINE
AUSTIN, TX. 78731

Sheron Rowe Sheppard, Jr.
SHERON ROWE SHEPPARD, JR.
Sandra Basquette Sheppard
SANDRA BASQUETTE SHEPPARD
James R. Irion, III
JAMES R. IRION, III
5600 RIDGE OAK DR.
AUSTIN, TX. 78731

STATE OF TEXAS
COUNTY OF TRAVIS

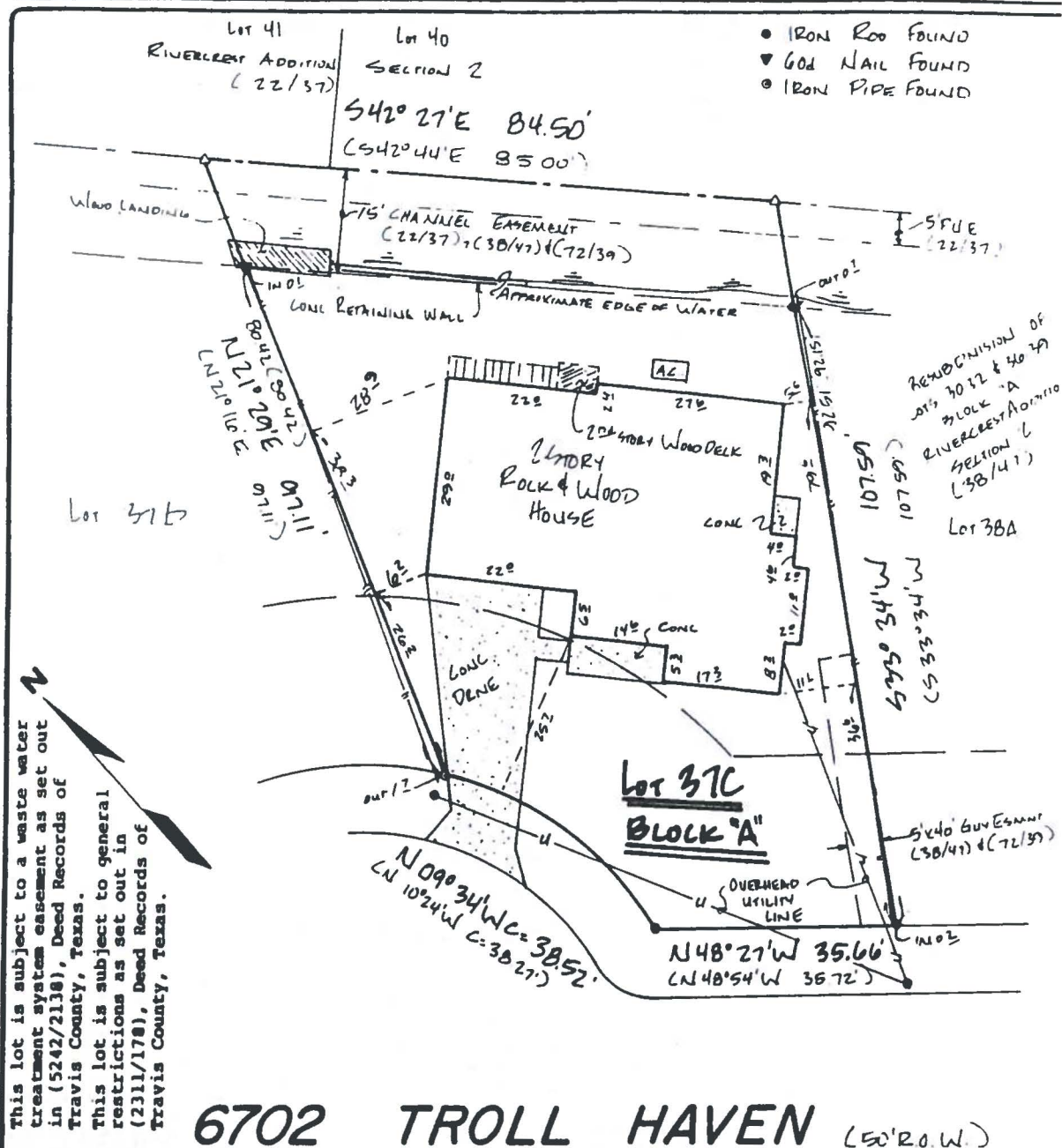
BEFORE ME THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED SHERON ROWE SHEPPARD, JR. AND HIS WIFE SANDRA BASQUETTE SHEPPARD AND JAMES R. IRION, III, KNOWN TO ME TO BE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AND THEY ACKNOWLEDGED ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL THIS THE 19 TH DAY OF SEPTEMBER, A.D. 1974.

96

DAVID GOLDMAN

LEGAL DESCRIPTION: Lot 37C, Block A, SHEPPARD RESUBDIVISION, BLOCK A, RIVERCREST ADDITION, SECTION 2, a subdivision in Travis County, Texas, according to the map or plat of record in Volume 72, Page 39, Plat Records of Travis County, Texas, also locally known as 6702 Troll Haven, Austin, Texas.



This lot is subject to a waste water treatment system easement as set out in (5242/2138), Deed Records of Travis County, Texas.

This lot is subject to general restrictions as set out in (2311/178), Deed Records of Travis County, Texas.

6702 TROLL HAVEN (50' R.O.W.)

MLG

McMINN
LAND SURVEYING Co.

**P. O. Box 90071
Austin, Texas 78709
(512) 343-1970**

MLG

G.F. 901187-11

DATE September 5, 1990

SCALE 1"=20'

FB/PG 50,133

J.O.# 0813790

THE STATE OF TEXAS
COUNTY OF TRAVIS

**TO THE LIEN HOLDERS AND/OR OWNERS OF THE
PREMISES SURVEYED AND TO COMMERCIAL TIT**

The undersigned does hereby certify that this survey was this day made on the ground of it property legally described hereon and is correct, and that there are no visible discrepancy conflicts, shortages in area, boundary line conflicts, encroachments, overlapping of improvement visible utility lines or roads in place except as shown hereon, and that said property has access to and from a dedicated roadway, except as shown hereon.

The above legally described property is in Zone A6, B, & C and is within a special flood hazard area as designated by the Federal F.M.A. F.I.R. map on Community Panel No. 480624-0090B, dated April 1, 1982 for the City of Austin, Travis County, Texas.

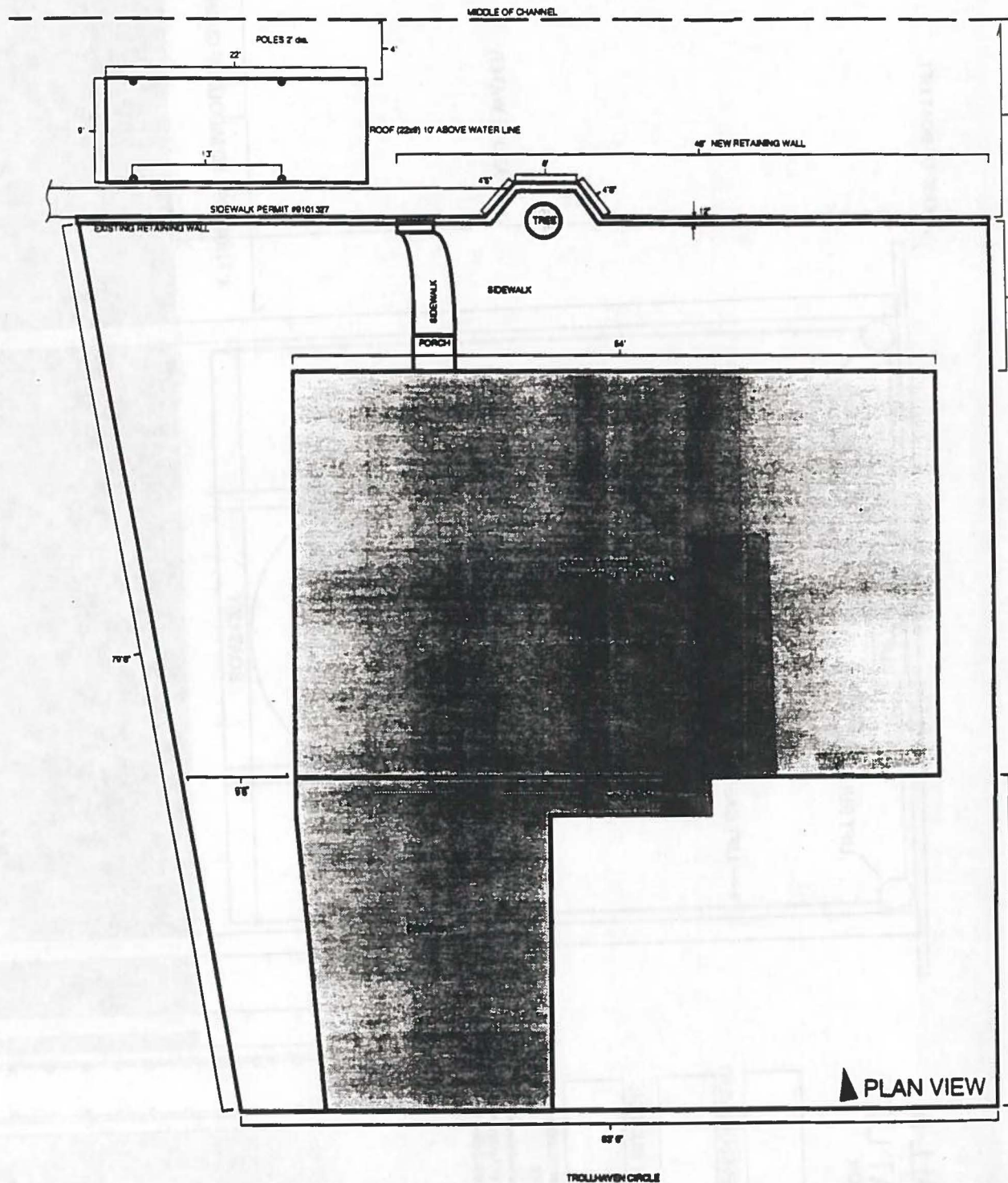
C. MICHAEL McMINN, JR., R.P.L.S No. 4267

97

DATE BY

FIELD WORK	01-04-90	21
DRAFTING	01-05-90	44
FINAL CHECK	09-05-90	RI.
CONNECTIONS		

PLAN VIEW



▲ PLAN VIEW



APPROVAL BLOCKS
APPROVED BY:

DIRECTOR OF PLANNING & DEVELOPMENT

SITE PLAN / DEVELOPMENT PERMIT NUMBER

DRAWING BY MARK ROLSTON
2204 RIO GRANDE • (512) 476-9852

All responsibility for the adequacy of these plans remains with the designer. In approving these plans, the city of Austin must partially rely on the adequacy of the information supplied by the designer.

RETAINING WALL & PROPOSED BOAT LIFT PROFILE CROSS SECTION

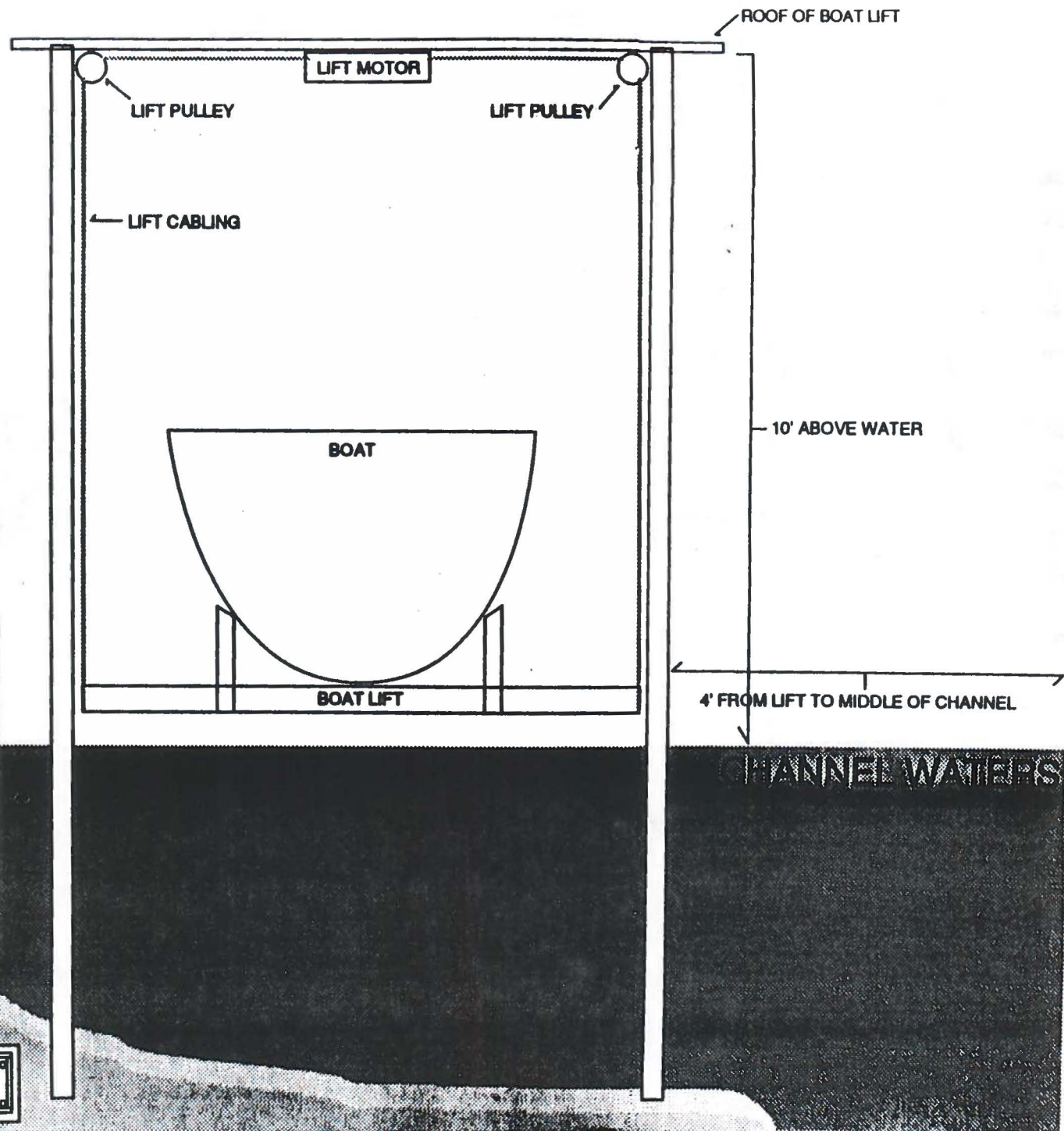
APPROVED BY:

DIRECTOR OF PLANNING AND DEVELOPEMENT

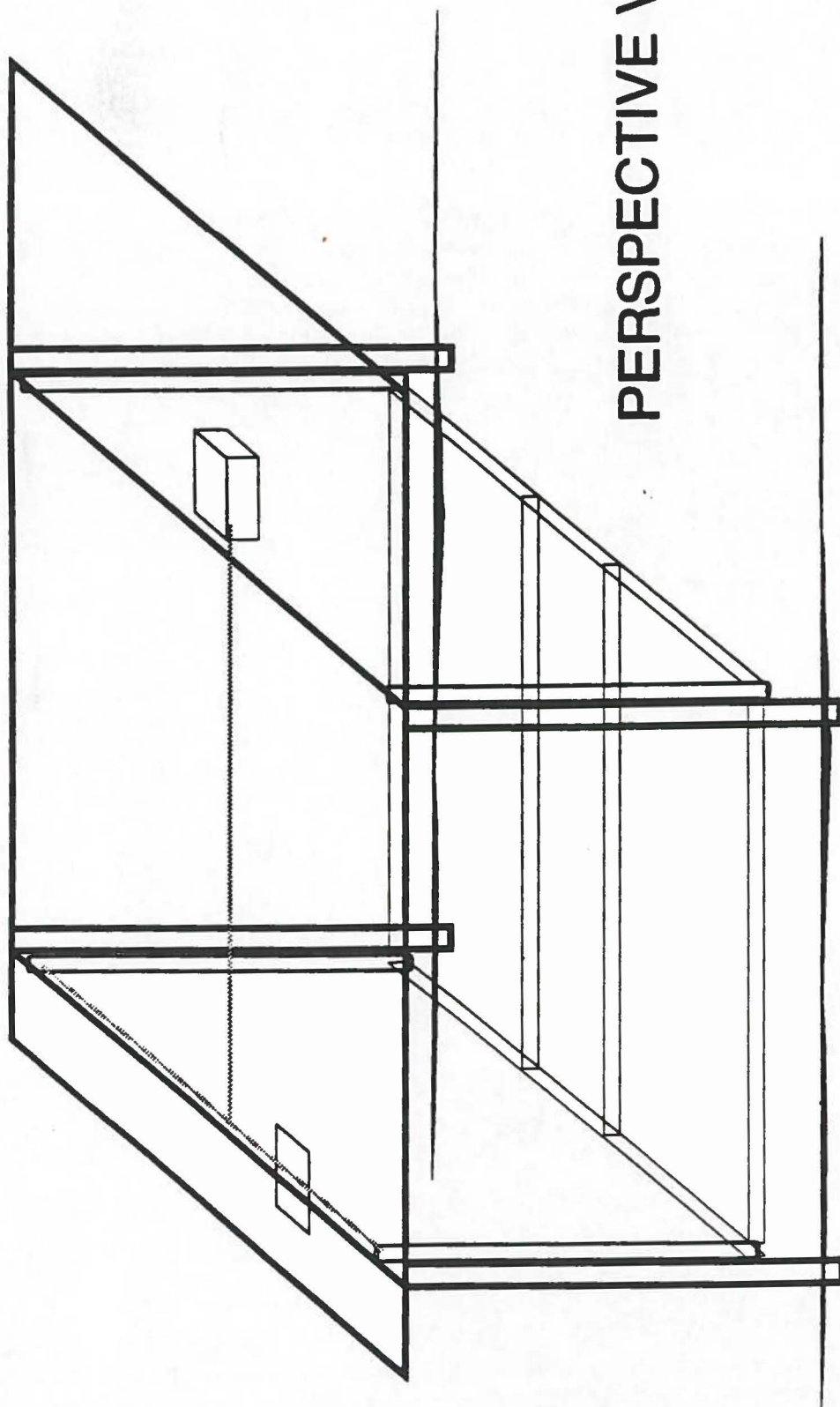
SITE PLAN/DEVELOPMENT PERMIT NUMBER

DRAWN BY MARK ROLSTON • ROLSTON DESIGN
2204 RIO GRANDE • (512) 478-9862

All Responsibility for the adequacy of these plans remains with the designer. In approving these plans, the city of Austin must partially rely on the adequacy of the information supplied by the designer.



bb



PERSPECTIVE VIEW

MAYFIELD PARK DEDICATED FUND (TRUST AND AGENCY ACCOUNT)

Statement of Purpose:

The Mayfield-Gutsch home and gardens was bequeathed to the City of Austin in 1971 and is now known as Mayfield Park, located at 3505 West 35th Street. Since 1987, an advocacy group of Austin citizens has worked to restore the home and gardens (two acres within the stone walls) for public use by the Austin community. The intent of this agreement is to (a) establish a Mayfield Park Dedicated Fund to ensure future funding for capital improvements and continuing restoration needs for the house and out-buildings, (b) establish for the Mayfield Park/Community Project Board and Mayfield Park, a firm status within the Austin Parks and Recreation Department and the City of Austin financial administration to prevent future deterioration of the site.

Mayfield Park/Community Project Board:

An advisory board will be composed of Austin citizens interested in the care and protection of the Mayfield house, out-buildings and gardens. The seven (7) member board will be chosen through the sitting Mayfield Park/Community Board for three (3) year board positions.

Purpose of the Board:

The Mayfield Park/Community Project board will work with and make recommendations to the Austin Parks and Recreation Department regarding the needs and conditions of the Mayfield house, out-buildings and gardens. The Mayfield Park Master Plan, written by Gregory Free, will serve as a reference for restoration and maintenance.

Dedicated Fund:

The Mayfield Park Dedicated Fund will be established by the City of Austin to assist in funding capital improvements and major repairs (repairs requiring a work permit) of the Mayfield-Gutsch house and out-buildings. The Mayfield Park Dedicated Fund is solely for Mayfield Park and therefore is a restricted fund.

Funds received for rental or reservation of the house and/or gardens will go into the Dedicated Fund, excluding charges for opening and closing the park. As of 2/20/91, the grounds alone can be reserved for \$75.00 for a two hour period. It is suggested that 10% of the reservation fee cover opening and closing expenses and that 90% be placed in the Mayfield Park Dedicated fund.

Expenditure from the Dedicated Fund for capital improvements and major repairs (requiring a work permit) will be approved both by the Department of Parks and Recreation and the Mayfield Park/Community Project Board. The Department and the Board will work together to properly maintain the upkeep of the house and out-buildings for use as a public park facility. Funds for capital improvements should be spent in the following proportions; 80% on the house, 20% on the out-buildings. It is not expected that funds will be spent on the gardens as they are now maintained by the Parks and Recreation Department and private individuals. Expenses for maintenance (non-permitted work requirements) are not to be covered by the Dedicated Fund (both for the house and out-buildings) because maintenance is covered by the Parks and Recreation budget.



Perm. easemnt. 35K
Temp " 49K

Lorraine Rizer

- said S. 1st (1988)
value still good
as comp.

- 50% of Appraisal val

MEMORANDUM

TO: Joseph L. Lessard, Assistant City Manager
Alicia Perez, Assistant City Manager

FROM: Raúl Calderón, Assistant City Attorney

DATE: July 1, 1991

SUBJECT: South Austin Outfall Relief Main Park Easement

Please find attached a copy of the resolution approving the use of Auditorium Shores for the South Austin Outfall Relief Main Project.

Condition #6 of Exhibit "B" has been revised at your request to provide for payment to the General Fund based on an independently secured appraisal.

Please advise should you have questions.

Raúl Calderón

Raúl Calderón
Assistant City Attorney

RC:lw

cc: Iris J. Jones, City Attorney
William R. Stockton P.E., Director, Public Works and Transportation Department
Manuel A. Mollinedo, Director, Parks and Recreation Department

bcc: Junie Plummer, Public Works and Transportation Department
Peter Marsh, Parks and Recreation Department

RESOLUTION

WHEREAS, the City Council was requested to review and approve the use of dedicated park land for a permanent wastewater easement through Auditorium Shores;

WHEREAS, notice of public meeting to be held on July 25, 1991 was given for three consecutive weeks on June 30, 1991, July 7, 1991, and July 14, 1991 in a newspaper of general circulation; and,

WHEREAS, such public hearing was held July 25, 1991, by the City Council to determine approval of the improvements proposing the use of park land; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

That the City Council finds that, having taken into account clearly enunciated local preferences, there is no feasible and prudent alternative to the use of park land (detailed in the attached Exhibit "A") for the proposed permanent wastewater easement across the Auditorium Shores, and such proposed use is approved;

That the City Council finds that the program of improvements includes all reasonable planning to minimize harm to the park land from the resulting use;

That the use of the park land be specially subject to the conditions enumerated and attached hereto as Exhibit "B"; and

That the City Manager or her designee be authorized to take such measures as may be necessary, favorable or required to secure placement of the wastewater line.

ADOPTED: _____, 1991

ATTEST: _____

James E. Aldridge
City Clerk

25JULY91
RC:lw

EXHIBIT "B"

1. All construction within the park shall comply with the requirements of the "Construction in Parks Specifications" adopted by the Board, April 1990.
2. On completion of construction, restoration and revegetation shall be carried out to the specifications and satisfaction of the Parks and Recreation Department.
3. Tree replacement shall be 604 equivalent square inches. Replacement shall be in accordance with Section 2.3 "Tree Replacement" of the "Construction In Parks Specifications".
4. To ensure satisfactory revegetation and plant establishment, fiscal surety shall be provided, prior to construction, to the value of the estimated cost of restoration (including maintenance).
5. The Water and Wastewater Utility shall remove all above ground appurtenances (vent pipes, cabinets, access chambers etc.) associated with the sewer lines abandoned by this project immediately after the new lines are commissioned.
6. Compensation for the easements, based on an independent appraisal, shall be paid to the General Fund.
7. The temporary construction easements shall terminate on March 31, 1994.

PARKS AND RECREATION BOARD

Membership List

1. Mrs. Beverly Griffith, Chair
2908 Scenic Drive (03)
Business:
Griffith Properties
1111 West 6th St. (03)
Phone: (W) 474-7784
(H) 451-0049
OA 02-02-83
CA 07-11-91
EX 06-01-93
2. Albert Black
1013 Weeping Willow (53)
Business:
Tx. Education Agency
Phone: (W) 463-9299
(H) 339-4788
OA 05-09-91
EX 06-01-92
3. L. Hayden Brooks
1804 Lakeshore Drive (46)
Business:
American Realty Analysts, Inc.
318 Congress Avenue (01)
Phone: (h) 327-3770
(w) 477-1312 fax: 477-1593
OA 07-11-91
EX 06-01-93
4. Ron Cartlidge
1802 Woodland Avenue (41)
(Chair, Navigation & Nominating Comm.)
- Navigation Member -
Business:
Mendez Middle School
5606 Village Square (44)
Phone: (W) 462-9287/462-3933
(H) 444-8729
OA 08-30-88
CA 02-07-91
EX 06-01-92
5. James Cutter Crump
908 Christopher (04)
Program Committee
OA 02-07-91
EX 06-01-92

Business:

Texaco Chemical, Austin Research Lab.
P. O. Box 15730 (61)

Phone: (W) 483-0137
(H) 448-4264

6. Philip Charles Friday, Jr.
1207 West 10th Street (03)
(Navigation Member)

OA 02-07-91
EX 06-01-92

Business:

Attorney
700 San Antonio (01)

Phone: (W) 472-9291
(H) 479-0566

7. Charles R. Gandy
807 W. Lynn #107 (03)
(Land & Facilities Comm.)

OA 02-07-91
EX 06-01-92

Business:

Executive Director, TX Bicycle Coalition
P. O. Box 1121 (67)

Phone: (W) 476-7433

8. Neil Iscoe
1806 A Polo Road (03)
(Land & Facilities Comm.)

OA 04-27-89
CA 07-11-91
EX 06-01-93

Business:

EDS Research
1601 Rio Grande, Ste. 451
Austin, TX 78701

Phone: (W) 477-1892
(H) 476-8478

9. Eliza May
1605 Sylvan Glade (45)

OA 07-11-91
EX 06-01-93

Business:

Leadership Texas

Phone: (h) 445-4649

MEMBERS EMERITUS

Mrs. Roberta Crenshaw
2516 El Greco Cove

Business:

1811 West 35th Street (03)

Phone: (W) 454-4872
(H) 477-9439

(No Agendas)

Mrs. Ruth D. Isely

2301 Shoal Creek Blvd. (05)

Moved from Austin - June 1985

Mrs. Margaret Scarbrough
Scarbrough Building (01)

ADMINISTRATIVE OFFICER

Manuel A. Mollinedo, Director
Parks and Recreation Department
P.O. Box 1088 (67)

Phone: (W) 499-6717

OA - Original Appointment
CA - Current Appointment
EX - Expiration Date

Dated: July 15, 1991
/Membership List

RETURN TO BOARD AND COMMISSION COORDINATOR/CITY CLERK'S OFFICE
P.O. BOX 1088 AUSTIN, TEXAS 78767 499-2470

A P P L I C A T I O N F O R A P P O I N T M E N T

BOARD/COMMISSION/COMMITTEE PARK AND RECREATION

*NOTE: THE INFORMATION YOU PROVIDE ON THIS APPLICATION IS PUBLIC INFORMATION

NAME MS. ELIZA MAY
(TITLE) (LAST) (FIRST) (MIDDLE)

HOME ADDRESS 1605 Sylvan Glade 78745 445-46
(STREET) (ZIP CODE) HOME PHONE NU

MAILING ADDRESS
(STREET) (ZIP CODE) BUSINESS PHONE/FA

EMPLOYER LEADERSHIP TEXAS

OCCUPATION/POSITION ASSOCIATE DIRECTOR

ARE YOU OR CAN YOU BE QUALIFIED TO VOTE IN A CITY OF AUSTIN ELECTION? XX

ARE YOU A CITY OF AUSTIN RESIDENT? X YES NO

IN WHICH GEOGRAPHICAL AREA DO YOU RESIDE? SOUTH AUSTIN

ETHNICITY -- AFRICAN AMERICAN, HISPANIC, ANGLO, OTHER? HISPANIC

HAVE YOU BEEN A LOBBYIST OR WORKED FOR A LOBBYIST WITHIN THE LAST THREE YEA
YES XX NO

DO YOU OR YOUR EMPLOYER HAVE ANY BUSINESS DEALINGS WITH THE CITY OF AUSTIN
MIGHT PRESENT A CONFLICT OF INTEREST? YES XX NO

RECOGNIZING THAT BOARDS AND COMMISSIONS ARE OFTEN DEMANDING ON ONE'S TIME A
SCHEDULE, ARE YOU COMMITTED TO ATTENDING THE REGULARLY SCHEDULED MEETINGS O
BOARD? XX YES NO

DO YOU AGREE TO COMPLETE FINANCIAL DISCLOSURE STATEMENTS, AS REQUIRED BY LA
YOU ARE APPOINTED TO A BOARD/COMMISSION WHICH REQUIRES THEM? YES DO
UNDERSTAND THAT YOU WILL BE ASKED TO COMPLETE A STATEMENT FOR ANY PART OF A
THAT YOU SERVED, EVEN IF YOU ARE NO LONGER SERVING? YES

DESCRIBE ANY SPECIAL INTERESTS, QUALIFICATIONS OR EXPERTISE WHICH MIGHT REL
TO YOUR POSSIBLE APPOINTMENT TO THIS BOARD.

~~PLEASE SEE LETTER OF INTEREST~~

Eliza May
(SIGNATURE)

July 7, 1991
(DATE)

IT IS SUGGESTED THAT YOU SUBMIT A COVER LETTER OF INTRODUCTION, A BRIEF RES
AND A COPY OF YOUR APPLICATION TO THE MAYOR AND EACH OF THE MEMBERS OF THE
COUNCIL. PLEASE RETURN THE ORIGINAL TO THE CITY CLERK'S OFFICE FOR PROCESS
YOU MAY WISH TO CONTACT THE CITY COUNCIL ASSISTANTS FOR AN APPOINTMENT.

July 8, 1991

The Honorable Bruce Todd
Mayor, City of Austin
P.O. Box 1088
Austin, Texas 78767

Dear Mayor Todd:

I am writing to inform you of my interest in serving on the Parks and Recreation Board. It is my understanding that five vacancies exist. Enclosed is a resume for your consideration. Please note I am currently the associate director for LEADERSHIP TEXAS, a program of the Foundation For Women's Resources.

I have resided in Austin for 15-years and have been an involved citizen in my community and government. I have contributed significantly to the community as a board member for the following community organizations:

- o Austin Rape Crisis Center, Chair (1977-1980);
- o CEDEN, (1985-87);
- o Community Advocates for Teens and Parents (1985-87);
- o Senior's Sitter Service (1986-87); and,
- o South Austin Mexican American Democrates, founder and president (1987-1991).

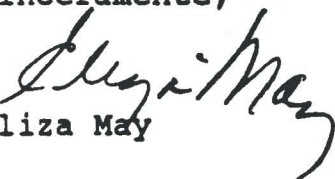
I am a member of the Austin Women's Political Caucus and the Austin chapter of the National Association of Social Workers. I am a writer for the Hispanic newspaper, LA PRENSA.

My interest in serving on this board stems from my desire to assist the Hispanic community in accessing government services and mainstreaming their needs. My social welfare training, knowledge of state and local programs would enhance my ability to make fiscal and socially responsible decisions.

Please let me know if I can answer any questions. Council member Gus Garcia is supporting my nomination. You may reach me at 476-6112.

Thank you for your consideration.

Sinceramente,


Eliza May

ELIZA MAY, M.S.S.W., C.S.W.

1605 Sylvan Glade
Austin, Texas 78745
Home: (512) 445-4649
Office: (512) 227-8919

PROFESSIONAL EMPLOYMENT

April 89 to Present

NATIONAL ASSOCIATION OF LATINO ELECTED AND APPOINTED OFFICIALS (NALAO)

San Antonio, Texas

Project Coordinator-Director

Established the NALAO Texas office. Direct the Texas state-wide legalization outreach project. Responsibilities include drafting of a quarterly newsletter, conducting media round-tables and developing regional seminars on the Immigration Reform and Control Act (IRCA); promote, develop and coordinate public service announcements. Lead a variety of public policy groups including the Texas Education Agency's outreach subcommittee of the State Legalization Impact Assistance Grant Education Committee, chair the San Antonio Legalization Education Coalition. Member of the Texas Immigration Advisory Committee's ad hoc outreach subcommittee. Grant writing for project initiatives. Resource to state agencies, community-based groups and national organizations on Texas' legalization population. Conduct research on the impact of IRCA, citizenship and the census.

September 1987
to April 1989

AMERICAN PUBLIC WELFARE ASSOCIATION

Washington, D.C.

Project Manager

Coordinated the national project on the Task Force on Immigration Reform, consisting of state human service commissioners charged with the implementation of IRCA. Responsibilities included issue development, corresponding to members of Congress, drafting congressional testimony, writing briefs for publication and providing states information on the implementation of IRCA. Organized quarterly meeting of the Task Force throughout the U.S.; coordinated the activities of the Task Force with Washington-based advocacy and lobby organizations; delivered presentations and addresses on IRCA, public benefits and immigrants in general. Responsible for fund raising and grant writing on research and project proposals. Prepared written public comment on federal program regulations.

January 1985 to
September 1987

TEXAS HOUSE OF REPRESENTATIVES

Austin, Texas

Legislative Aide to State Representative Lena Guerrero

Analyzed legislation, wrote memoranda, prepared background materials and briefed legislator for Committee hearings. Responsible for oversight of Representative's legislative package, tracked and wrote legislation; wrote speeches and press releases. Negotiated concerns between the lobby and constituents by investigating issues and state agency operations. Delivered speeches on behalf of legislator; wrote legislator's weekly column in the Austin Light newspaper; supervised interns and volunteers; conducted extensive research on the State's budget, revenue sources, and public health and social welfare policies.

July 1976 to
June 1983

TEXAS DEPARTMENT OF HUMAN SERVICES

Austin, Texas

Child Placement Worker III, Child Welfare Division, Specialized Court Unit

Provided ongoing protective services to children and parents who were victims of serious abuse and neglect. Responsibilities included investigations, client interviews, and supervision of children in foster care and placement. Caseload consisted of cases in civil and criminal litigation; participation and preparation of hearings and trials; knowledge of agency's policies and court procedures, and decision making with regard to client's welfare. Completed the special assignment to close the publicized and controversial child care facilities of Lester Roloff.

Social Worker II, Regional Family and Children's Service

Provided protective services to children and families in Caldwell, Blanco, Hays, and Williamson counties. Responsible for presentations on child abuse prevention to schools, universities, civic groups and public agencies. Established the Lay Therapy Program for the county. Supervised protective services staff.

EDUCATION

THE UNIVERSITY OF TEXAS

Austin, Texas

Master of Science in Social Work, 1984

Concentration: Administration and Planning

Recipient: U.S. Department of Health and Human Services' Children, Youth and Families Child Welfare Award.

SOUTHWEST TEXAS STATE UNIVERSITY

San Marcos, Texas

Bachelor of Arts in Sociology, 1976

Dean's List

RESEARCH

Published "The Number of Legalization Applicants in Texas Cities: The Demand for Amnesty Classes," researchers: Eliza May, Rosalind Gold, and Robert Paral; NALEO Education Fund. July 1989.

Published IRCA Testimony before the Committee on Education and Labor, House of Representatives, One Hundredth Congress, Second Session. U.S. Government Printing Office, Washington, D.C.: 1989.

Published "Interim Regulation for Implementation of Systematic Alien Verification for Entitlements (SAVE) for the Food Stamp Program," W-MEMO, Memorandum W-16. December 1988. American Public Welfare Association, Washington, D.C.

Published Chapter 18, "English/Civics Course Providers: Obtaining SLIAG Funds," authors Eliza May and Sylvia Ramirez, in Legalization Phase II Applying for Permanent Residence, edited by Katherine Brady, Immigrant Legal Resources Center. East Palo Alto, California, 1988.

Published "Teenager Pregnancy Policies and the 70th Legislative Session," authors: Peggy S. Smith, Ph.D., the Honorable Lena Guerrero and Eliza May, M.S.S.W. Texas Medical Journal. Volume 83, March 1987.

Published "Subcommittee Report on Teenage Pregnancy Interim Report." Texas House of Representatives Interim Report to the 70th Texas Legislature, committee on Human Services, December 1986.

Published "Government and Human Services," centennial symposium on The State of Art in Human Services, St. Edward's University, Austin, Texas. January 1986.

Published "Mexican American Child Welfare Clients: An Historical and Cultural Synopsis" in Parent Education Groups with Mexican American Child Welfare Clients Handbook, edited by Rebecca Hegar, Tulane University School of Social Work, New Orleans, Louisiana, 1982.

RETURN TO BOARD AND COMMISSION COORDINATOR/CITY CLERK'S OFFICE
P.O. BOX 1088 AUSTIN, TEXAS 78767 499-2470

A P P L I C A T I O N F O R A P P O I N T M E N T

BOARD/COMMISSION/COMMITTEE Parks & Recreation Board

*NOTE: THE INFORMATION YOU PROVIDE ON THIS APPLICATION IS PUBLIC INFORMATION

NAME Dr. Iscoe Neil A.
(TITLE) (LAST) (FIRST) (MIDDLE)

HOME ADDRESS 3203 Glenview Ave. 78703 476-8478
(STREET) (ZIP CODE) HOME PHONE NUMBER

MAILING ADDRESS 477-1892/474-9241
(STREET) (ZIP CODE) BUSINESS PHONE/FAX

EMPLOYER Electronic Data Systems

OCCUPATION/POSITION Lab Director

ARE YOU OR CAN YOU BE QUALIFIED TO VOTE IN A CITY OF AUSTIN ELECTION? ☒

ARE YOU A CITY OF AUSTIN RESIDENT? YES NO

IN WHICH GEOGRAPHICAL AREA DO YOU RESIDE? Central Austin

ETHNICITY -- AFRICAN AMERICAN, HISPANIC, ANGLO, OTHER?

HAVE YOU BEEN A LOBBYIST OR WORKED FOR A LOBBYIST WITHIN THE LAST THREE YEARS?
YES NO

DO YOU OR YOUR EMPLOYER HAVE ANY BUSINESS DEALINGS WITH THE CITY OF AUSTIN
MIGHT PRESENT A CONFLICT OF INTEREST? YES NO

RECOGNIZING THAT BOARDS AND COMMISSIONS ARE OFTEN DEMANDING ON ONE'S TIME AND
SCHEDULE, ARE YOU COMMITTED TO ATTENDING THE REGULARLY SCHEDULED MEETINGS OF THE
BOARD? YES NO

DO YOU AGREE TO COMPLETE FINANCIAL DISCLOSURE STATEMENTS, AS REQUIRED BY LAW
YOU ARE APPOINTED TO A BOARD/COMMISSION WHICH REQUIRES THEM? YES NO
DO YOU UNDERSTAND THAT YOU WILL BE ASKED TO COMPLETE A STATEMENT FOR ANY PART OF A
THAT YOU SERVED, EVEN IF YOU ARE NO LONGER SERVING? YES

DESCRIBE ANY SPECIAL INTERESTS, QUALIFICATIONS OR EXPERTISE WHICH MIGHT RELATE
TO YOUR POSSIBLE APPOINTMENT TO THIS BOARD.

Currently serving on Board as chair of Land and Facilities subcommittee. Have worked
closely with city staff on a variety of Parks issues and initiatives.
Resume attached.

(SIGNATURE)

7/1/91
(DATE)

IT IS SUGGESTED THAT YOU SUBMIT A COVER LETTER OF INTRODUCTION, A BRIEF RESUME
AND A COPY OF YOUR APPLICATION TO THE MAYOR AND EACH OF THE MEMBERS OF THE
COUNCIL. PLEASE RETURN THE ORIGINAL TO THE CITY CLERK'S OFFICE FOR PROCESSING.
YOU MAY WISH TO CONTACT THE CITY COUNCIL ASSISTANTS FOR AN APPOINTMENT.

Neil Iscoe

Education

Ph.D. in Computer Sciences, May 1990, University of Texas at Austin;

Dissertation: *Domain-Specific Programming: An Object-Oriented and Knowledge-Based Approach to Specification and Generation*; J.C. Browne, Chair.

Master of Science in Computer Sciences, August 1986, University of Texas at Austin.

Bachelor of Science in Industrial Engineering with honors, August 1977, University of Wisconsin at Madison.

Professional Experience

Division Manager, Research & Development, Electronic Data Systems — 1990 - present

Researcher, Microcomputer and Electronics Consortium (MCC)— 1986 - 1990

Software Technology Program—Software engineering research directed towards software development practices and technologies. As a member of the Design Process Group, conducted field studies of large software projects in application domains such as telephony, command and control, manufacturing, avionics, and other real time distributed application areas. Performed analysis of industrial software engineering practice.

Research Assistant, University of Texas, Department of Computer Sciences — 1986 - 1990

Worked with J.C. Browne on approaches to domain modeling applied to program specification and generation as described in dissertation and other publications. Wrote heuristic driven system for selection of appropriate rules within the domain of database design. Applied object-oriented theory to type-manager based application generator. Organized two domain modeling workshops to bring together researchers to exchange ideas and reach consensus on critical issues in domain modeling.

President, Statcom Corporation, Austin, Texas—1979-1985

Founded company, designed and implemented initial product, and served as president of Statcom, a company specializing in microcomputer software development. The company produced and marketed a line of microcomputer programming tools, and provided consulting services for firms that produced software. Statcom's software products were sold internationally for a variety of microcomputers and languages.

Independent Computer and Statistical Consultant, 1978 - 1979, 1985

Clients included: The Wolphenson Group, New York, NY; National Opinion Research Corporation, Chicago, IL; Market Research Corporation of America, Stamford, CN; Utilities Service Corporation, Austin, TX; Houston Light & Power, Houston, TX; Planergy, Inc., Austin, TX, Educational Development Laboratories, Austin, TX.

Publications

- Domain Modeling: Knowledge Representation for Organizational Computing, *Journal of Organizational Computing*, ed. Andrew Winston (forthcoming).
- (with Guillermo Arango and Gerry Williams) Domain Modeling for Software Engineering, *Proceedings of the 13th IEEE International Conference on Software Engineering*, Austin, Texas, May 1991.
- (with Zheng-Yang Liu and Kar Yan Tam) A Framework for Understanding and Discussing Domain Modeling, *Participants' Proceedings of the Domain Modeling Workshop at the 13th IEEE International Conference on Software Engineering*, May 1991.
- (with Zheng-Yang Liu, Kar Yan Tam, Larry Van Sickle, Michael Ballantyne and Guohui Feng) Domain Modeling: Research and Applications at EDS, *Participants' Proceedings of the Domain Modeling Workshop at the 13th IEEE International Conference on Software Engineering*, May 1991.
- Application Domain Modeling: An Object-Oriented and Knowledge-Based Approach to Program Specification and Generation, PhD dissertation, University of Texas, Austin, Texas, May 1990.
- Domain Models for Application Program Specification, *Proceedings of the Workshop on Domain Modeling for Software Engineering*, New Orleans, October 1989.
- Domain Modeling for Program Specification and Generation, *Symposium on Artificial Intelligence and Software Engineering*, Stanford, California, March 1989.
- (with B. Curtis) Modeling the Software Design Process. In *Proceedings of the Sixth Conference on Empirical Foundations of Information and Systems Sciences*. Atlanta: Georgia Tech. (In Press).
- (with B. Curtis, H. Krasner) A Field Study of The Software Design Process For Large Systems, *Communications of the ACM*, 31, November 1988, 1268-1287.
- Domain-Specific Reuse: An Object-Oriented and Knowledge-Based Approach, *Software Reuse: Emerging Technology*; editor Will Tracz, IEEE Computer Society, Washington, DC, September 1988, 299-308.
- A Database Configuration System That Learns While It Optimizes, *Proceedings of the Third Annual Rocky Mountain Conference On Artificial Intelligence*, Denver, Colorado, June 1988, 164-179.
- (with H. Krasner, B. Curtis) Communication Breakdowns and Boundary Spanning Activities on Large Programming Projects, *Proceedings of the Second Workshop on Empirical Studies of Programmers*: Ablex Publishing, Norwood, NJ, 1987, 47-64.
- A Knowledge-Based & Object-Oriented Approach to Reusability Within Application Domains, *Proceedings of the Workshop on Software Reuse*, Rocky Mountain Institute of Software Engineering, Boulder, Colorado, October 1987.

- (with B. Curtis, H. Krasner, V. Shen) On building software process models under the lamppost, *Proceedings of the 9th International Conference on Software Engineering*, Washington, DC, IEEE Computer Society, May 1987, 96-103.
- (with V. Shen, H. Krasner, B. Curtis) A Field Study of the Software Design Process. In *Proceedings of the Tenth Software Engineering Workshop*. Greenbelt, MD: NASA_GSFC, November 1987.
- CRTForm: An Object-Oriented Application Development System using Type and Type-Type Managers*. Masters Report, Dept of Computer Sciences, University of Texas, August 1986.
- Technical Approaches to Software Protection: Current and Proposed, *Protection of Computer Systems and Software*, ed. by F. Huband and D. Shelton, Law and Business, Inc., Clifton, N.J. 1986.
- (with P. Suhler, N. Bagherzadeh, M. Malek) A Taxonomy of Software Authorization Systems, *IEEE Software*, September 1986, 34-41.

Conference Activities

- Co-Chair, Domain Modeling Workshop, *13th International Conference on Software Engineering*, Austin, Texas, May 13, 1991.
- Presentation, Domain Modeling: Knowledge Representation for Organizational Computing, at *The Second Conference on Organizational Computing, Coordination, and Collaboration: Theories and Technologies for Computer-Supported Work*, Austin, Texas, February 24-26, 1991.
- Co-Chair, Workshop on Domain Modeling for Software Engineering, New Orleans, LA, October 1989.
- Chair, Workshop on Domain Analysis: Object-Oriented Methods and Techniques, San Diego, CA, September 1988.
- Panel Member, National Science Foundation Workshop on Computer Security, October 1984.
- Moderator, ADAPSO Panel on Windowing Environments for Software Development, April 1984.

Related Software Project Experience

- Designed and implemented a distributed medical patient scheduling, entry, billing and discharge system. 1985
- Designed and implemented a natural language style entry and query system for residential energy analysis. Eastern Washington State Public Utility District field auditors carry portable terminals and access system. 1980
- Designed a computer-assisted telephone interviewing system. Partial implementation included a refinement on then current data input methods and allowed non-programmers to input questionnaires. 1978

Designed, coded, and documented DATAN—a program to analyze time data and test if for fit against standard mathematical functions. Installed as a library program at the University of Wisconsin engineering laboratory. 1977

Organized, designed, and implemented a computerized, interactive textbook exchange for the University of Wisconsin. 10,000 students used systems (25% of population). 1977

Honors

Tau Beta Pi

Phi Kappa Phi

Upsilon Pi Epsilon

Pott Honorary Scholarship

University of Texas Professional Development Award

Invited Participant Inter-University Consortium for Social and Political Research

BSIE with honors, Deans List (7 semesters University of Wisconsin)

Affiliations

Association for Computing Machinery

Institute of Electrical and Electronic Engineers

American Association of Artificial Intelligence

City of Austin, Parks and Recreation Department Board

Charter Board Member, Texas Computer Industry Council

RETURN TO BOARD AND COMMISSION COORDINATOR/CITY CLERK'S OFFICE
P.O. BOX 1088. AUSTIN, TEXAS, 78767

A P P L I C A T I O N F O R ^{Per} A P P O I N T M E N T

RD/COMMISSION/COMMITTEE Austin Parks and Recreation Board

te: Please list your name exactly as you would like it to appear on city
ords; the media may use your application for reference. If you wish to be
ognized by title, please indicate.

E Griffith Beverly
(TITLE) (LAST) (FIRST) (MIDDLE)

E ADDRESS 2908 Scenic Drive 78703 451-0049
(STREET) (ZIP CODE) HOME PHONE NUMBER

LOYER Griffith Properties-an investment and property management partnership
managing a statewide portfolio of commercial properti
UPATION/POSITION Partner

LING ADDRESS 1111 West 6th St., Suite 225 B 78703 474-7784
(STREET) (ZIP CODE) BUSINESS PHONE

YOU OR CAN YOU BE QUALIFIED TO VOTE IN A CITY OF AUSTIN ELECTION? X YES
NO

YOU A CITY OF AUSTIN RESIDENT? X YES NO

WHICH GEOGRAPHICAL AREA DO YOU RESIDE? West
NICITY -- BLACK, HISPANIC, ANGLO, OTHER? Anglo

OGNIZING THAT BOARDS AND COMMISSIONS ARE OFTEN DEMANDING ON ONE'S TIME AND
EDULE, ARE YOU COMMITTED TO ATTENDING THE REGULARLY SCHEDULED MEETINGS OF THE
RD?

X YES NO

YOU AGREE TO COMPLETE FINANCIAL DISCLOSURE STATEMENTS, AS REQUIRED BY LAW, IF
ARE APPOINTED TO A BOARD/COMMISSION WHICH REQUIRES THEM? yes DO YOU
UNDERSTAND THAT YOU WILL BE ASKED TO COMPLETE A STATEMENT FOR ANY PART OF A YEAR
AT YOU SERVED, EVEN IF YOU ARE NO LONGER SERVING? yes

CRIBE ANY SPECIAL INTERESTS, QUALIFICATIONS OR EXPERTISE WHICH MIGHT RELATE
YOUR POSSIBLE APPOINTMENT TO THIS BOARD. See attached resume.

Beverly Griffith
(SIGNATURE)

May 20, 1991
(DATE)

IS SUGGESTED THAT YOU SUBMIT A COVER LETTER OF INTRODUCTION, A BRIEF RESUME
COPY OF YOUR APPLICATION TO THE MAYOR AND EACH OF THE MEMBERS OF THE CITY
CIL. PLEASE RETURN THE ORIGINAL TO THE CITY CLERK'S OFFICE FOR PROCESSING.
MAY WISH TO CONTACT THE CITY COUNCIL ASSISTANTS FOR AN APPOINTMENT.

BEVERLY DODGEN GRIFFITH

2908 Scenic Drive
Austin, Texas 78703
(512) 451 - 0049

EMPLOYMENT

Griffith Properties, 1988 - Present

An investment and real estate partnership managing a statewide portfolio of commercial properties.

NCNB Texas, Austin, 1982 - 1988

Vice President, Manager of the Chairman's Council, a bank within a bank for customers maintaining a \$100,000 deposit or comparable trust relationship.

- Created a marketing program for these customers that included educational, social and travel opportunities; financial seminars; New York Stock Exchange tour, estate planning consultation; all individualized private banking services in an appropriately appointed special area of the bank.
- Increased Chairman's Council customer base from 581 to 1500.
- Increased total deposits in Chairman's Council from \$114,000,000 to \$235,000,000.
- Supervised staff of five, two officers and three employees.
- Expanded the program to three other Texas markets, San Antonio, Tyler and Abilene. Wrote the program development manual.
- Served as personal banker for 134 Chairman's Council members with an aggregate deposit relationship of \$32,000,000.
- Wrote "Chairman's Council Update" newsletter for members.

University Federal Credit Union, Austin, 1976 - 1977

Marketing Manager

- Designed and executed newspaper advertising to generate new loan and deposit business.
- Conducted promotional meetings with academic departments.
- Published quarterly newsletter.

Dallas Independent School District, 1960 - 1963

Creative Arts Instructor

- Directed 350 students daily.
- Produced annual operetta with 7th grade students. Designed sets, costumes, lighting and choreographed, casted, rehearsed and staged.

APPOINTMENTS

INTERNATIONAL

Represented Texas to Mexico as Treasurer of the **Texas Response-Citizens for Mexican Relief, 1985 - 1989**

- Raised and administered \$750,000 fund which provided a new elementary school, a neighborhood primary care center and major improvements and repairs to Juarez Hospital in Mexico City following the 1985 earthquake.
- Made regular trips to Mexico to meet with health and education officials to learn their most pressing needs and priorities.
- Attended ceremonies and dedications of the facilities built using contributions from Texas citizens.
- Developed system of reimbursements from the National Bank of Mexico that maximized the value of the fund.

NATIONAL

Big Brothers/Big Sisters of America, member of Fund Development Committee, 1980 - 1988

- Organized and planned giving strategy.
- Refined reporting system.
- Called on prospective donors with appropriate national staff.
- Served on By-Laws Revision and Wage and Salary Committee.

STATE

Leadership Texas Class of 1986

- Developed a state-wide network of business contacts.
- Completed multi-city training program in nine-month period. Gained broad view of the economic, social and political complexities of Texas.

Texas Nature Conservancy

- Working to implement the Balcones Canyonlands Conservation Plan.

LOCAL

Parks and Recreation Board, Chairman 1990 - 1991, Board Member 1982 - 1991.

- Increased Parks Department's operating budget and \$750,000 for 1990 - 1991, to fund new *Youth at Risk Program* and Recreation Center repairs.
- Increased Capital Improvements Projects funding by over \$1,000,000 to fund restoration of the Old Bakery and a bikeway around Town Lake.
- Secured \$500,000 Texas Parks and Wildlife grant to develop Mary Searight Park in South Austin.

Citizens For Open Space, 1991

- Founding Board Member
- Working with national foundations and the Trust for Public Lands to preserve critical land parcels and Central Texas watersheds.

Austin Arts Commission, 1981 - 1985

- Allocated \$1,100,000 to Austin arts organizations.
- Studied and evaluated 68 applications annually, attended performances and exhibits.

CIVIC AND SOCIAL SERVICE CONTRIBUTIONS

Presently

- Downtown Rotary Club, Program Chairman: responsible for securing 50 speakers for 1990 - 1991
- University of Texas School of Social Work Advisory Council
- Austin Symphony Orchestra Board.
- Austin Lyric Opera Board, Committee on Trustees, identifying and recruiting new Trustees.
- Headliners Club, Executive Committee.

Previously

- Junior League of Austin, Arts Chairman 1982, Active Member 1970 - 1982
- Center Stage Theater, Vice President 1982, Board Member, 1978 - 1982.

DIPARTIN

TEL: 512-464-5355

JUL 09 91
05:24:52 PM8:51 AM CDS P.01
512 464 1312

RETURN TO BOARD AND COMMISSION COORDINATOR/CITY CLERK'S OFFICE
P.O. BOX 1098 AUSTIN, TEXAS 78767 499-2470

APPLICATION FOR APPOINTMENT

BOARD/COMMISSION/COMMITTEE Parks & Recreation Board or Environment

*NOTE: THE INFORMATION YOU PROVIDE ON THIS APPLICATION IS PUBLIC INFORMATION.

NAME Mr. Brooks L. Hayden
(TITLE) (LAST) (FIRST) (MIDDLE)

HOME ADDRESS 1804 Lakeshore Drive 78746 327-3770
(STREET) (ZIP CODE) HOME PHONE NUMBER

MAILING ADDRESS 318 Congress Ave. 78701 4771312/477159
(STREET) (ZIP CODE) BUSINESS PHONE/FAX NO

EMPLOYER American Realty Analysts, Inc.OCCUPATION/POSITION Senior Vice PresidentARE YOU OR CAN YOU BE QUALIFIED TO VOTE IN A CITY OF AUSTIN ELECTION? ☒ YES ☐ NOARE YOU A CITY OF AUSTIN RESIDENT? ☒ YES ☐ NOIN WHICH GEOGRAPHICAL AREA DO YOU RESIDE? WestETHNICITY - AFRICAN AMERICAN, HISPANIC, INDIAN, OTHER AngloHAVE YOU BEEN A LOBBYIST OR WORKED FOR A LOBBYIST WITHIN THE LAST THREE YEARS? ☒ YES ☐ NODO YOU OR YOUR EMPLOYER HAVE ANY BUSINESS DEALINGS WITH THE CITY OF AUSTIN WHICH MIGHT PRESENT A CONFLICT OF INTEREST? ☒ YES ☐ NORECOGNIZING THAT BOARDS AND COMMISSIONS ARE OFTEN DEMANDING ON ONE'S TIME AND SCHEDULE, ARE YOU COMMITTED TO ATTENDING THE REGULARLY SCHEDULED MEETINGS OF THE BOARD? ☒ YES ☐ NODO YOU AGREE TO COMPLETE FINANCIAL DISCLOSURE STATEMENTS, AS REQUIRED BY LAW, IF YOU ARE APPOINTED TO A BOARD/COMMISSION WHICH REQUIRES THEM? ☒ YES ☐ NO
DO YOU UNDERSTAND THAT YOU WILL BE ASKED TO COMPLETE A STATEMENT FOR ANY PART OF A YEAR THAT YOU SERVED, EVEN IF YOU ARE NO LONGER SERVING? ☒ YES

DESCRIBE ANY SPECIAL INTERESTS, QUALIFICATIONS OR EXPERTISE WHICH MIGHT RELATE TO YOUR POSSIBLE APPOINTMENT TO THIS Sr. Vice President, American Realty Analysts, Inc.
ARD. Career: Trammell Crow Co. (1982-1988) Marketing Principal over Suburban Office Development
Location: Westlake H.S.; BA in Urban Planning from U.Virginia; MBA in Real Estate, U.Texas/Austin
1988 Leadership Austin Housing Task Force; Project Self-Sufficiency Task Force;
Austin Women's Center Board Member; United Way Section Chairman; Texas Historical
Commission Project Main Street Resource Team Member; Texas Economic Development
Commission Speaker; Downtown Austin Partners Corporate Fund Raising; Austin Chamber of
Commerce Target Industry Committee; Austin Chamber of Commerce Transportation Committee
1989 United Way Division Chairman, 1989 Leadership Austin Board Member, OLBA Board Member
 (SIGNATURE) L. Hayden Brooks (DATE) 7/9/91

IT IS SUGGESTED THAT YOU SUBMIT A COVER LETTER OF INTRODUCTION, A BRIEF RESUME AND A COPY OF YOUR APPLICATION TO THE MAYOR AND EACH OF THE MEMBERS OF THE CITY COUNCIL. PLEASE RETURN THE ORIGINAL TO THE CITY CLERK'S OFFICE FOR PROCESSING. IF YOU WISH TO CONTACT THE CITY COUNCIL ASSISTANTS FOR AN APPOINTMENT.

L. HAYDEN BROOKS

2409A WINSTED LANE
AUSTIN, TEXAS 78703

Birth date: Sept. 4, 1958
Phone: (512)472-7418

- OBJECTIVE** Seek a management level position with a *Real Estate Development* firm utilizing my skills in analyzing, planning, financing and marketing commercial real estate projects.
- EXPERIENCE** Employed since May 1982 by *Trammell Crow Company* as a leasing agent in the Office Building Division. Promoted May 1986 to the position of Marketing Principal. Solely responsible for marketing and leasing of 10 office buildings comprising over one million square feet. Negotiated and closed over 120 lease contracts totalling in excess of \$25 million in gross rental income. Marketing Principal responsibilities include training junior leasing agents and identifying property acquisitions and equity sources. Leasing agent duties include designing and implementing marketing programs, coordinating tenant-finish construction and managing the budgets for both areas. Established a comprehensive computer data base system for tracking office tenants citywide.
- Employed during graduate school by *Planned Environments, Inc.*, a land planning consulting firm, to assist in developing a new real estate consulting department within the firm. Specific responsibilities included computer based financial analysis and market area studies for large scale real estate projects.
- Interned summer, 1980, with *Haupt Builders, Inc.*, a residential construction company primarily involved in the construction of custom homes. Gained insight into the working relationships between bankers, developers, builders and contractors.
- Worked summer, 1979, for *Planned Environments, Inc.*. Responsibilities encompassed the entire development process, from the resource inventory and preliminary master plans to the presentation of the final scheme to the Planning Commission and financiers. Acquired practical experience in the planning of both commercial and residential subdivisions totalling over 20,000 acres.
- Engaged on a part time basis by *American Real Estate Corporation* to collect data for real estate appraisals. Learned how to determine the value of property and estimate construction costs. Employed preceding three summers by *Switch Willow Woods*, a wholesale nursery affiliated with Texas Landscape Contractors.
- EDUCATION** The University of Texas at Austin (Graduate, August, 1982). MBA concentration in Real Estate and Finance. (4.0 GPA in major; 3.5 overall)
- The University of Virginia. (September, 1976 through May, 1980). Bachelor of Urban and Environmental Planning.
- ACTIVITIES** Director, Allied Bank Business Development Board
Director, Austin Women's Center
Speaker, Texas Historical Commission
Speaker, Texas Economic Development Commission
Section Chairman, United Way Corporate Fundraising
Co-Chairman, Office Leasing Brokers Association
Charter Member, American Planning Association
Committee Member, Mayor's Project Self-Sufficiency Task Force
Committee Member, Downtown Austin Partners
Committee Member, Austin Chamber of Commerce Target Industries
- AWARDS** Leadership Austin 1988 Inductee
Trammell Crow Company Top Office Leasing Agent Nationwide
Trammell Crow Company Award for Special Performance
National Merit Scholar Program Commendation
Texas Scholars Program Finalist
- 124



Stuart
RECEIVED
JUL 23 1991

Planning & Design
P. A. R. D.

MEMORANDUM

TO: Tracy Watson, Assistant Director
Department of Planning and Development

FROM: Ben Luckens, Senior Planner

DATE: July 9, 1991

SUBJECT: Staff Report: Proposed Annexation into NWTC MUD No. 1

Background

On June 14, the City received a request from the Northwest Travis County (NWTC) MUD 1 for consent to the annexation of 53.8 acres of land into the MUD. The request was made pursuant to a petition from approximately 60 landowners within the area proposed for annexation.

NWTC MUD 1 receives water and wastewater service from the City on a wholesale basis. The area proposed for annexation is within the MUD's out-of-district service area and receives City water and wastewater service through the MUD. A large percentage of the area proposed for annexation into the MUD is within the City's limited purpose jurisdiction.

NWTC MUD 1 currently encompasses 482.62 acres in the Spicewood Springs Road/Old Lampasses Trail area. The MUD is substantially developed. Another 1392 acres are in the MUD's out-of-district service area. Only a small amount of the out-of-district service area has been built out. The area proposed for annexation, however, is fully developed and contains 139 lots (with 101 single family homes already constructed) and an 8.54 acre park.

The MUD was created in 1979 as a response to a permit application for a wastewater discharge into Bull Creek. The MUD was created to eliminate the need for the wastewater discharge by providing contract bond financing for the construction of facilities to connect proposed development in the area to the City's wastewater system.

At the time it was created, the MUD was 281.4 acres in size. In 1981, the City approved the annexation of 200 acres into the MUD. In the same year, the City assigned the MUD an out-of-district service area of approximately 323 acres. In 1984, the City assigned the MUD an additional out-of-district service area of 1069 acres. The 1984 service

area extension was, to some degree, approved because the MUD's existing service area was too small to support the MUD's portion of the contract bond debt.

In 1982, the MUD issued \$3.55 million in contract bond to fund the wastewater facilities described above. These bonds are the district's only debt. Because the City guaranteed payment of the principal on the bonds starting on the sixth year following their issuance, an interest and sinking fund was established to ensure funds would be available for debt payment.

The interest and sinking fund was funded by a \$500/LUE approach main fee paid by owners of acreage annexed to the MUD or added to its service area and an additional \$1900 subsequent user fee paid by owners in the out-of-district service area. Because out-of-district service areas can not be taxed by a MUD, the additional \$1900 was intended as a fee in lieu of taxes for the purpose of debt retirement (operations and maintenance costs associated out-of-district service are recoverable through rates).

In 1988, the interest and sinking fund contained more than \$6.5 million. In that year, the MUD and the City, at the MUD's initiative, defeased the bonds and distributed the surplus funds on a 56% City/ 44% MUD basis.

Issues

Annexation of land into a MUD invariably places limitation on the City's own annexation plans. In this instance, annexation of the subject property into NWTC MUD 1 will further limit the City's ability to assemble an annexation package for the US 183/Spicewood Springs areas. From a larger perspective, it should be noted that NWTC MUD 1 has an out-of-district service area in excess of 1300 acres. This is acreage that the City can not afford to leave to the MUD to annex.

Recognizing the impact of MUDs on the City's annexation plans, the Annexation Policy Plan recently adopted by the Planning Commission and awaiting presentation to Council, includes a policy stating that, "The City will oppose the creation or extension of governmental jurisdictions, special districts, and other entities in the ETJ which can hinder future annexations by the City."

The area proposed for annexation already receives City water and wastewater service through the MUD on an out-of-district basis. Annexation into the MUD appears to offer no advantages to the residents of the subject area from a service standpoint.

On the other hand, the residents will be subject to MUD taxes even though their share of the MUD's bonds have already been paid through a connection fee \$1900 higher than that paid by property owners within the MUD. As noted above, any operations and maintenance costs associated with out-of-district service can be recovered by the MUD through out-of-district rates.

Tracy Watson
Proposed Annexation into NWTC MUD No. 1
July 9, 1991
Page 3

Recommendations

It is recommended that the request be denied. The annexation and the precedent it represents will place additional limitations on the City's ability to carry out its own annexation plans in the area. This is not to say that the City has plans to annex the area in the immediate future only that is unreasonable to expect the City to limit its own options.

Ben Luckens, Senior Planner
Department of Planning and Development